



OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

ORIGINATOR: Chief Executive

DECISION NO. 2016/17

REASON FOR SUBMISSION: For Decision

SUBMITTED TO: Police and Crime Commissioner

SUBJECT:

Independent Custody Visiting Association (ICVA) – Membership Subscription
2016/17

SUMMARY:

The Independent Custody Visiting Association (ICVA) is a Company Limited by Guarantee that promotes custody visiting processes nationally through advocacy, training, publicity and ongoing support to all involved in the process. This report asks for the PCC to consider whether they would like to subscribe to the Association for the year 2016/17.

RECOMMENDATION:

It is recommended that the PCC subscribes to ICVA for the period 2016/17 at a cost of £750.

OUTCOME/APPROVAL BY: PCC

The recommendations as outlined above are approved.

Signature *A.W. Bell*

Date *24/3/16*

DETAIL OF THE SUBMISSION

1. KEY ISSUES FOR CONSIDERATION:

1.1 The Independent Custody Visiting Association (ICVA) is a Company Limited by Guarantee that promotes the custody visiting process nationally through advocacy, training, publicity and ongoing support to all involved in the process.

1.2 Benefits of subscribing to ICVA's services include:

- Policy support and advice – informing members of national policy change and advising on how this applies to custody visiting.
- Regular communication on key topics to scheme managers.
- Promoting and sharing good practice so that schemes can learn and develop together.
- Access to a members' area of the ICVA website providing a forum for scheme managers to access professional advice and a library of resources to share documentation and prevent duplication.
- Access to expert training sessions.
- Access to the scheme managers' conference – with presentations from top professionals, training and an opportunity to meet with other scheme managers and share practice.
- Access to the annual ICV National Conference to invest in and thank PCC volunteers who perform the ICV role.
- Support through benchmarking, guidance and advice.
- Support and guidance to schemes to prepare for, and respond to, inspections from key stakeholders.
- Regular meetings with national bodies, including the Home Office, to give ICV schemes a national voice on custody matters.
- Access to speakers and trainers for local ICV events.
- ICVA represents ICV schemes in England and Wales in the National Preventative Mechanism helping to deliver duties of PCCs under the UN Convention. (<http://www.nationalpreventivemechanism.org.uk>),

2. FINANCIAL IMPLICATIONS:

2.1 The cost of subscribing to ICVA for 2016/17 is £750 (inclusive VAT).

3. OTHER IMPLICATIONS AND RISKS:

3.1 There are no implications or risks associated with this report.

PUBLIC ACCESS TO INFORMATION: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	NO
Has the PCC's Chief Finance Officer been consulted?	NO
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	NO
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	NO
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES

APPROVAL TO SUBMIT TO THE DECISION-MAKER (this approval is required only for submissions to PCC and DPCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.

Signature:



Date

24.3.16