



OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

ORIGINATOR: Chief Executive

DECISION NO. 2015/09

REASON FOR SUBMISSION: For Decision

SUBMITTED TO: Police and Crime Commissioner

SUBJECT:

Independent Custody Visiting Association (ICVA) – Membership Subscription 2015/16

SUMMARY:

The Independent Custody Visiting Association (ICVA) is a Company Limited by Guarantee that promotes custody visiting processes nationally through advocacy, training, publicity and ongoing support to all involved in the process. This report asks for the PCC to consider whether they would like to subscribe to the Association for the year 2015/16.

RECOMMENDATION:

It is recommended that the PCC subscribes to ICVA for the period 2015/16 at a cost of £500.

OUTCOME/APPROVAL BY: PCC

The recommendations as outlined above are approved.

Signature

A.W. Bett

Date 8/5/15

DETAIL OF THE SUBMISSION

1. KEY ISSUES FOR CONSIDERATION:

1.1 The Independent Custody Visiting Association (ICVA) is a Company Limited by Guarantee that promotes the custody visiting process nationally through advocacy, training, publicity and ongoing support to all involved in the process.

1.2 Benefits of subscribing to ICVA's services include:

- One free training day per annum, albeit additional expenditure is required for travel and subsistence requirements for the trainer in attendance
- Training aids – i.e. an initial training DVD and manual
- Conferences – ICVA hosts an annual national conference and an annual national scheme administrators' conference, albeit additional expenditure is required for travel/subsistence/attendance of each delegate
- Bi-annual magazine
- Diaries for Independent Custody Visitors (ICVs)
- Ad hoc advice on relevant topics.

1.3 ICVA has formulated a Business Plan for 2015/16 which sets out the key deliverables:

- To work with the Home Office, Offices of Police and Crime Commissioners, Boards and HMIC/HMIP to provide support for schemes in compliance with the codes of practice and national standards
- To assist the Offices of the Police and Crime Commissioners in the delivery of their statutory obligations for custody visiting
- To meet with relevant bodies and NGOs with a view to sharing resources and information for the voluntary sector
- To provide an annual conference and attend regional conferences to disseminate information, good practice and support custody visiting and visitors
- To produce the publication "Visiting Times" to provide information and exchange of views to custody visitors locally
- To provide schemes with information from the European Union, OPCAT and other human rights sources to enable good practice and improvement in schemes
- To continue to promote Investors in Volunteers for schemes and work with certifying bodies for formal certification of training
- To work with the Offices of the Police and Crime Commissioners to lobby for visits to ICVs, court custody suites, to places of safety, hospitals (section 136), border agencies UK and holding centres
- To meet with HMIC/HMIP, the APCC and IPCC regularly to discuss custody visiting issues nationally
- To provide for meetings of the Management Board and AGM
- To provide audited accounts for the membership

2. FINANCIAL IMPLICATIONS:

2.1 The cost of subscribing to ICVA for 2015/16 is £500.

3. OTHER IMPLICATIONS AND RISKS:

3.1 There are no implications or risks associated with this report.

PUBLIC ACCESS TO INFORMATION: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	NO
Has the PCC's Chief Finance Officer been consulted?	NO
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	NO
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	NO
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES

APPROVAL TO SUBMIT TO THE DECISION-MAKER (this approval is required only for submissions to PCC and DPCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.

Signature:



Date

24.4.15