



# OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

**ORIGINATOR:** Mr Len Matthews

**DECISION NO.** 2014/38

**REASON FOR SUBMISSION:**

For Decision

**SUBMITTED TO:** Police and Crime Commissioner

**SUBJECT:**

Mini Competition Specifications for National Framework for Vehicles

**SUMMARY:**

Contract Standing Order 6.1 requires that proposed tender documentation for the procurement of vehicles under the national framework agreement be made available to the PCC for a final decision on whether to accept, modify or withdraw from the tender process.

**RECOMMENDATION:**

That the Police and Crime Commissioner approve the documentation for the mini competition for the purchase of a number of vehicles.

**OUTCOME/APPROVAL BY:** PCC

The recommendations as outlined above are approved.

**Signature**

*A. W. Bell*

**Date** *12/9/14*

## DETAIL OF THE SUBMISSION

### 1. KEY ISSUES FOR CONSIDERATION:

Transport services have a requirement for 21 panel vans for general delivery, Crime Scene Investigators and other functions across Norfolk and Suffolk and 7 Armed Response Vehicles (ARV) (5 Norfolk / 2 Suffolk), therefore mini competitions are required to be carried out from the national framework. There are no partner organisations involved in the process.

These vehicles are identified for replacement according to the vehicle replacement programme. This programme identifies vehicles due for replacement according to agreed vehicle mileage and age replacement criteria. The programme is approved and monitored through the Capital Monitoring Board.

The intention is to carry out a desktop exercise for the ARV vehicles and award on the lowest cost and to get pricing from manufacturers for the vans using the e-tendering system against the requirements, and then award on the lowest price.



ARV 2014 -  
Specification.doc



REQUIREMENT FOR QUOTATION FOR PA



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### 2. FINANCIAL IMPLICATIONS:

There are no unexpected financial impacts

### 3. OTHER IMPLICATIONS AND RISKS:

**PUBLIC ACCESS TO INFORMATION:** *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the Police and Crime Commissioner's website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	NO
Has the PCC's Chief Finance Officer been consulted?	NO
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	NO
Have human resource implications been considered?	NO
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	NO
Has communications advice been sought on areas of likely media interest and how they might be managed?	NO
Have all relevant ethical factors been taken into consideration in developing this submission?	NO

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

**APPROVAL TO SUBMIT TO THE DECISION-MAKER** (this approval is required only for submissions to the PCC).

**Chief Executive**

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the (add decision-maker's title e.g. the PCC).

**Signature:**



**Date**

9.9.2014

## **ARV Procurement 2014**

### **1. INTRODUCTION:**

- 1.1 Norfolk and Suffolk Constabularies has the requirement to procure a further 7 Armed Response Vehicles (5x Norfolk and 2x Suffolk) as replacements for existing vehicles.

### **2. REQUIREMENTS:**

- 2.1 Desktop Evaluation against Home Office Framework Agreement Category G.

- 2.2 The senior operational user has reviewed the essential role requirements and these key requirements have been confirmed as follows:

- a. full 4x4 off road capability
- b. minimum 650kgs payload
- c. minimum top speed of 130mph
- d. minimum 0-62mph of 9.0 seconds
- e. brake and performance tested (MPS)

- 2.3 Fitted Options:

- deployable towbar
- Xenon headlights
- front and rear parking sensors

**REQUIREMENT FOR QUOTATION FOR MEDIUM PANEL VANS**

**REFERENCE 2014-066**

Norfolk and Suffolk Constabularies have a requirement for a number of medium panel vans.

Quotations submitted shall be under the terms and conditions of the Home Office Framework Agreement VSP7805 Category I.

Award of order will be based upon compliance with the specification and lowest total price submitted for the whole of requirement 1 and 2. Bidders are to provide one submission for their vehicle for each requirement that best meets the specification below.

Delivery shall be in accordance with the requirements of the Framework Agreement.

**Total Price for the whole of requirement 1 and 2.**      £ \_\_\_\_\_

Requirement 1

1 x Panel Van Load Capacity up to 3500kg (Category I)

- Diesel, minimum Euro 4 Specification engine 100-140 PS
- Driver and passenger airbags
- Manual transmission - with a minimum of 5 speeds
- Colour – Base White
- Stability Programme
- Remote Central Locking & Electric Front Windows
- Panel Van up to 3500Kg/Maximum vehicle payload 1200kg
- Twin opening rear doors (glazed)
- Air Conditioning
- Sliding nearside door
- Sliding offside door
- Medium wheelbase High roof
- Front wheel drive

Price per vehicle based on the quantity required    £ \_\_\_\_\_

Please confirm that the specification above is met YES / NO (delete as applicable)

Please provide details of the actual vehicle being offered.

Requirement 2

| 6\_x Panel Van Load Capacity up to 3500kg (Category I)

- Diesel, minimum Euro 4 Specification engine 100-140 PS
- Driver and passenger airbags
- Manual transmission - with a minimum of 5 speeds
- Colour – Base White
- Stability Programme
- Remote Central Locking & Electric Front Windows
- Panel Van up to 3500Kg/Maximum vehicle payload 1200kg
- Twin opening rear doors (Non-glazed)
- Air Conditioning
- Sliding nearside door
- Medium wheelbase
- Medium roof
- Front wheel drive

Price per vehicle based on the quantity required    £ \_\_\_\_\_

Please confirm that the specification above is met YES / NO (delete as applicable)

Please provide details of the actual vehicle being offered.



## **REQUIREMENT FOR QUOTATION FOR PANEL VANS**

### **REFERENCE 2014-064**

Norfolk and Suffolk Constabularies have a requirement for a number of panel vans.

Quotations submitted shall be under the terms and conditions of the Home Office Framework Agreement VSP7805 Category I.

Award of order will be based upon compliance with the specification and lowest total price submitted for the whole of requirement 1 and 2. Bidders are to provide one submission for their vehicle for each requirement that best meets the specification below.

Delivery shall be in accordance with the requirements of the Framework Agreement.

**Total Price for the whole of requirement 1 and 2.**      £ \_\_\_\_\_



Requirement 1

10 x Panel Van Load Capacity up to 3500kg (Category I)

- Diesel, minimum Euro 4 Specification engine 90-120 PS
- Driver and passenger airbags
- Manual transmission - with a minimum of 5 speeds
- Colour – Base White
- Stability Programme
- Remote Central Locking & Electric Front Windows
- Panel Van up to 3500Kg/Maximum vehicle payload 1000kg
- Twin opening rear doors (Non-glazed)
- Air Conditioning
- Sliding nearside door
- Sliding offside door
- Minimum vehicle roof height 1850/maximum vehicle roof height 2000mm
- Minimum vehicle length 4300mm/maximum vehicle length 4850mm

Price per vehicle based on the quantity required    £ \_\_\_\_\_

Please confirm that the specification above is met YES / NO (delete as applicable)

Please provide details of the actual vehicle being offered.

Requirement 2

4 x Panel Van Load Capacity up to 3500kg (Category I)

- Diesel, minimum Euro 4 Specification engine 90-120 PS
- Driver and passenger airbags
- Manual transmission - with a minimum of 5 speeds
- Colour – Base White
- Stability Programme
- Remote Central Locking & Electric Front Windows
- Panel Van up to 3500Kg/Maximum vehicle payload 1000kg
- Twin opening rear doors (Non-glazed)
- Air Conditioning
- Sliding nearside door
- Minimum vehicle roof height 1850/maximum vehicle roof height 2000mm
- Minimum vehicle length 4300mm/maximum vehicle length 4850mm

Price per vehicle based on the quantity required    £ \_\_\_\_\_

Please confirm that the specification above is met YES / NO (delete as applicable)

Please provide details of the actual vehicle being offered.