



# OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

**ORIGINATOR: Chief Executive**

**DECISION NO. 2013/18**

**REASON FOR SUBMISSION: FOR DECISION**

**SUBMITTED TO: CHIEF FINANCE OFFICER**

**SUBJECT: AMENDMENT TO PCC EXPENSES SCHEME - TELEPHONE ALLOWANCE FOR PCC**

**SUMMARY:**

The Police and Crime Commissioner has elected to continue using his personal mobile to carry out official business calls as opposed to being provided with a new mobile/Blackberry unit, which would be supported and paid for from within existing budgets.

With this in mind and given the number of calls undertaken, the Chief Executive, under delegated decisions, taking into account the 'Exceptional Expenses' section of the PCC Travel and Subsistence Scheme, and in conjunction with the Chief Finance Officer, has agreed to the payment of a monthly telephone allowance to the PCC of £25, commensurate with approximately a 1/3<sup>rd</sup> of the PCC's monthly call costs.

**RECOMMENDATION:**

1. That the PCC be paid a telephone allowance of £25 per month, with effect from 1<sup>st</sup> April 2013.
2. That the PCC Travel and Subsistence Scheme be amended to reflect 1.

**OUTCOME/APPROVAL BY: CHIEF FINANCE OFFICER**

The recommendations as outlined above are approved.

**Signature**

**Date** 8/7/13.

## DETAIL OF THE SUBMISSION

### 1. KEY ISSUES FOR CONSIDERATION:

See Summary

### 2. FINANCIAL IMPLICATIONS:

£300 per annum cost can be absorbed within existing budget.

### 3. OTHER IMPLICATIONS AND RISKS:

None identified

**PUBLIC ACCESS TO INFORMATION:** *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*

<b>ORIGINATOR CHECKLIST (MUST BE COMPLETED)</b>	<b>PLEASE STATE 'YES' OR 'NO'</b>
Has legal advice been sought on this submission?	<b>N/A</b>
Has the PCC's Chief Finance Officer been consulted?	<b>YES</b>
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	<b>N/A</b>
Have human resource implications been considered?	<b>YES</b>
Is the recommendation consistent with the objectives in the Police and Crime Plan?	<b>N/A</b>
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	<b>N/A</b>
Has communications advice been sought on areas of likely media interest and how they might be managed?	<b>YES</b>
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	<b>YES</b>

