



# OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

<b>ORIGINATOR:</b> Head of Estates 27 <sup>th</sup> September 2018.	<b>DECISION NO.</b> 2018/287 <i>us.</i>
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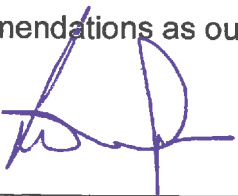
<b>REASON FOR SUBMISSION:</b> For Decision.
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<b>SUBMITTED TO:</b> Police and Crime Commissioner.
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<b>SUBJECT:</b> <u>WYMONDHAM OCC – FIREARMS TRAINING PLANNING APPLICATION FOR PORTAKABINS</u>
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<b>SUMMARY:</b>  It is proposed to relocate some existing PCC portakabins from Bowthorpe Police Station site to Wymondham OCC.  These are required to provide additional storage and training space for the Firearms Training Unit.  This report seeks PCC approval to submit a planning application for the siting of the portakabins at Wymondham OCC.
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<b>RECOMMENDATION:</b>  It is recommended that the PCC approves the submission of a planning application for the Wymondham OCC portakabins for firearms training unit.
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<b>OUTCOME/APPROVAL BY:</b> PCC/CHIEF EXECUTIVE/CHIEF FINANCE OFFICER (Delete as appropriate)  The recommendations as outlined above are approved.  <b>Signature</b>  <b>Date</b> 15/11/18
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## KEY ISSUES FOR CONSIDERATION

### 1. OVERVIEW:

- 1.1 The Firearms Training Unit based at Wymondham OCC has requested some additional operational storage and training space.
- 1.2 Following collaboration of firearms training services, the amount of officers and instructors has increased.
- 1.3 Originally the team had an Inspector, 1 Sergeant and 8 Firearms Instructors.
- 1.4 It now accommodates 1 Chief Inspector, 1 Inspector, 2 Sergeants, 17 Firearms Instructors, 1 Armourer and 2 administrators.
- 1.5 It is proposed to provide this space next to an existing Firearms Training Unit modular building in the rear car parking at Wymondham OCC and re-use an existing portakabin building from Bowthorpe Police Station to provide the premises.

*Existing - Bowthorpe Police Station Portakabins*



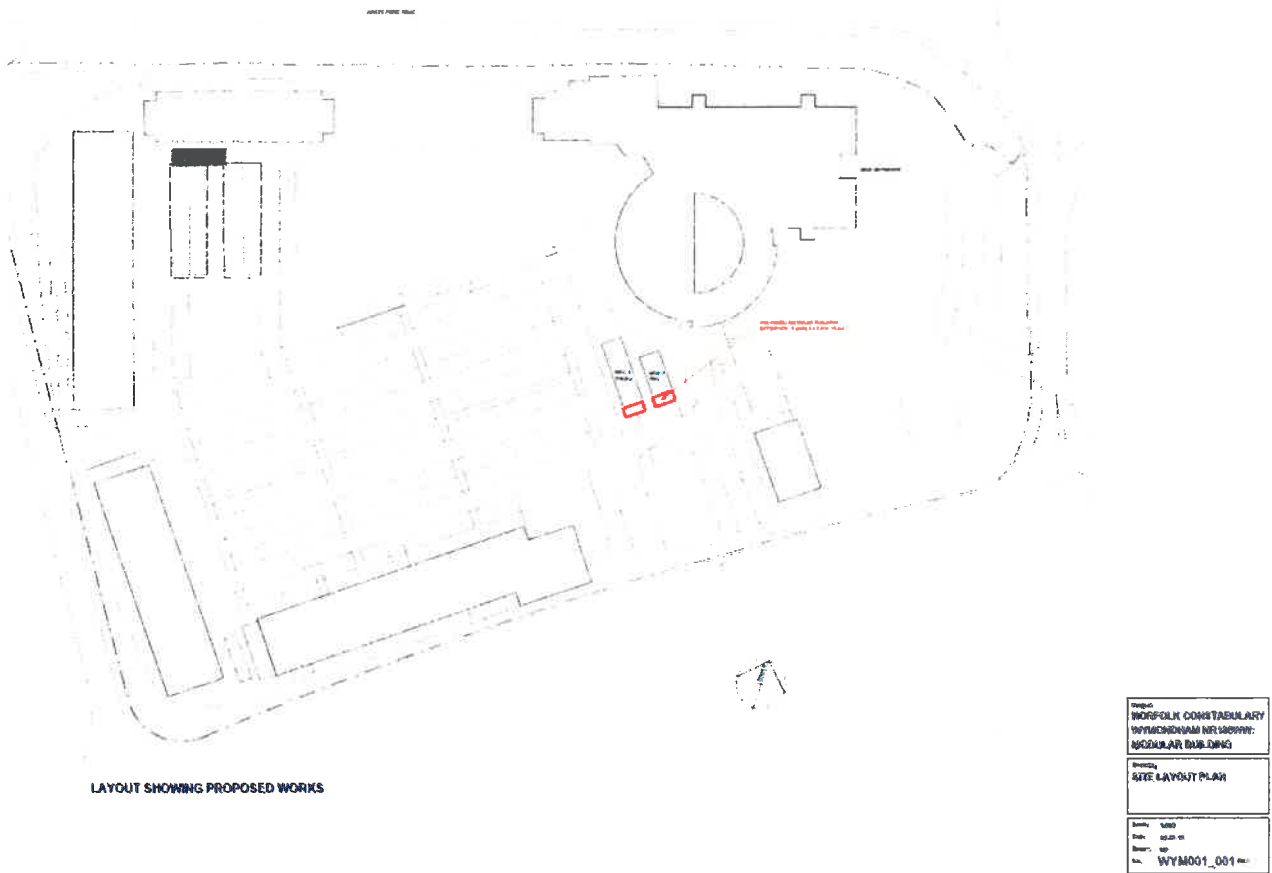
- 1.6 The estimated cost to provide the new storage facility is as follows:

➤	Ground works by Panache Builders:	£ 4,164
➤	Porta-cabins move and build by Anglo Scottish:	£ 4,000
➤	Electrics fit out and connections estimate:	£ 1,000
➤	Security works estimate:	<u>£ 1,000</u>
	<b>Total:</b>	<b><u>£10,164</u></b>

- 1.7 This paper seeks the PCC's approval to submit a planning application for the siting of the portakabins on the Wymondham OCC site from South Norfolk Council.
- 1.8 As the portakabin structures are of a temporary nature, any planning permission is likely to be granted for a period of 5 years.

1.9 The site location is as shown red on the below plan.

*Location of Portakabins to Wymondham OCC Back Yard.*



**2. STRATEGIC AIMS/OBJECTIVE SUPPORTED:**

2.1 The recommendation supports the PCC's Police and Crime Plan 2016-2020 by delivering a modern and innovative service and good stewardship of tax payer's money.

**3. FINANCIAL IMPLICATIONS:**

**3.1 REVENUE:**

The estimated running costs are £800 per annum for business rates, background heating and electric.  
No additional sums are requested for the Estates Department base budget.

**3.2 CAPITAL:**

The fit out cost of £10,164 is planned to be funded from the existing Estates Department minor works budget. No additional monies are requested.

**4. OTHER IMPLICATIONS AND RISKS:**

4.1 The normal development and planning risk apply to a project of this nature.

<b>ORIGINATOR CHECKLIST (MUST BE COMPLETED)</b>	<b>STATE 'YES' OR 'NO'</b>
Has legal advice been sought on this submission?	No.
Have financial implications been considered?	Yes.
Have human resource implications been considered?	Yes.
Have accommodation, ICT, transport, other equipment and resources, and environment and sustainability implications been considered?	Yes.
Have value-for-money and risk management implications been considered?	Yes.
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	No.
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes.
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes – Operational teams.

**APPROVAL TO SUBMIT TO THE DECISION-MAKER** (this approval is required only for submissions to the PCC).

**Chief Executive**

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.

**Signature:**



**Date** 15.11.2018

**Chief Finance Officer (Section 151 Officer)**

I certify that:

~~a) there are no financial consequences as a result of this decision,~~

~~OR~~

b) the costs identified in this report can be met from existing revenue or capital budgets,

~~OR~~

~~c) the costs identified in this report can be financed from reserves~~

AND

d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

**Signature:**



**Date:** 15/11/18

**PUBLIC ACCESS TO INFORMATION:** *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*

