



OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

ORIGINATOR: Chief Executive

DECISION NO. 2018/05

REASON FOR SUBMISSION: For Decision

SUBMITTED TO: Police and Crime Commissioner

SUBJECT: Independent Custody Visiting Association (ICVA) – Membership Subscription 2018/19

SUMMARY:

The Independent Custody Visiting Association (ICVA) is a Company Limited by Guarantee that promotes custody visiting processes nationally through advocacy, training, publicity and ongoing support to all involved in the process. This report asks for the PCC to consider whether they would like to subscribe to the Association for the year 2018/19.

RECOMMENDATION:

It is recommended that the PCC subscribes to ICVA for the period 2018/19 at a cost of £840.

OUTCOME/APPROVAL BY: PCC

The recommendations as outlined above are approved.

Signature

Date

05/04/18

DETAIL OF THE SUBMISSION

1. KEY ISSUES FOR CONSIDERATION:

1.1 The Independent Custody Visiting Association (ICVA) is a Company Limited by Guarantee that promotes the custody visiting process nationally through advocacy, training, publicity and ongoing support to all involved in the process.

1.2 Ongoing benefits of subscribing to ICVA's services for 2018/19 include:

- An active members' website that provides a library of resources and a forum for discussion.
- Four new 'bitesize' training modules on topics chosen by our members.
- Two 'Train the Trainer' sessions for scheme staff and volunteers who run your training.
- Policy guidance and regular communication via ICVA's weekly newsletter.
- Access to a National Expert Forum to share practice, learning, resources and conduct joint projects.
- ICVA's attendance at a regional engagement event, bespoke to each region.
- Access to the scheme managers' conference – with presentations from top professionals, training and an opportunity to meet with other scheme managers.
- Access to the annual ICV National Conference to invest in and thank volunteers.
- National guidance on data collection during visits.
- Regular meetings with national bodies, including the Home Office, to give your schemes a national voice on custody matters.
- ICVA representation of ICV schemes in England and Wales in the National Preventive Mechanism (<http://www.nationalpreventivemechanism.org.uk>), helping to deliver PCC's duties under the UN Convention.

New benefits for 2018/19 are:

- Access to ICVA's new Quality Assurance Framework – a tool to help assess the strength of the ICV scheme and provide an opportunity to achieve silver, gold or platinum standard.
- Online and face-to-face support to help schemes to achieve the highest rating they can within the Quality Assurance Framework.
- Guidance and support to help schemes to prepare for, take part in, and respond to joint HMICFRS and HMIP inspections of police custody.
- Leadership and support on equality and diversity within custody visiting. Work will train scheme managers on equality issues within custody and the Public Sector Equality Duty.
- Support and empowerment for schemes to increase diversity of volunteers, understand current issues and train their ICVs.
- Shared resources such as forms and administrative documents, developed in consultation with schemes, to prevent duplication of effort and support high quality work.
- At least three 'masterclass' sessions for schemes to support their work.
- A new ICVA website with up to date and more accessible information for ICVs and contact details for all schemes for those wishing to volunteer.
- New communication and training methods that will ensure maximum coverage of support for scheme managers and ICVs such as webinars, streaming training and publishing YouTube videos.

2. FINANCIAL IMPLICATIONS:

2.1 The cost of subscribing to ICVA for 2018/19 is £840.

3. OTHER IMPLICATIONS AND RISKS:

3.1 There are no implications or risks associated with this report.

PUBLIC ACCESS TO INFORMATION: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	NO
Has the PCC's Chief Finance Officer been consulted?	NO
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	NO
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	NO
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES

APPROVAL TO SUBMIT TO THE DECISION-MAKER (this approval is required only for submissions to PCC and DPCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.

Signature:



Date 3-4-18