



# OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

**Author:** Vicky Day

**DECISION NO.** 2017/26

**REASON FOR SUBMISSION:** For Decision

**SUBMITTED TO:** Police and Crime Commissioner for Norfolk

**SUBJECT:** Contract Variation to the Matthew Project provision to the 180° Norfolk – Link Worker

## **SUMMARY:**

The Office of the Police and Crime Commissioner for Norfolk, currently funds The Matthew Project to provide a link worker to the Norfolk 180 Integrated Management (IOM) Scheme.

The IOM link Worker works with individuals on the Norfolk IOM scheme as directed by the IOM Scheme Manger and in line with the National Offender Management Service (NOMS) pathways to reducing re-offending.

The link worker delivers comprehensive information, support and interventions to the IOM cohort. They facilitate engagement, signposting, assertive outreach and referral to other services.

The existing link worker is a qualified counsellor, as such these skills will be utilised to support those in need. As part of the additional support a necessity for clinical management has arisen which was not originally anticipated.

The scheme manager has sought to utilise her skills, which is proving to be invaluable when supporting this particularly difficult cohort.

Counselling is not part of the agreed IOM Job Description therefore the link worker was not employed as a counsellor. Consequently at the time of securing the funding The Matthew Project had budgeted for internal supervision only which is deemed appropriate for non-counselling staff.

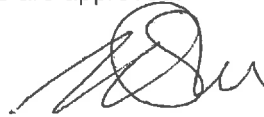
We are now at the point that if we want counselling to continue to be an element on offer to this chaotic cohort, external clinical supervision must be provided.

The Police and Crime commissioner for Norfolk has agreed to extend the existing grant agreement to incorporate additional funding.

**OUTCOME/APPROVAL BY:** PCC/CHIEF EXECUTIVE/CHIEF FINANCE OFFICER  
(Delete as appropriate)

The recommendations as outlined above are approved.

**Signature**

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke.

**Date**

25/10/17

## **DETAIL OF THE SUBMISSION**

### **1. OBJECTIVE:**

- 1.1 To secure additional funding, extending the existing grant agreement to incorporate counselling provision to IOM clients.

### **2. BACKGROUND:**

- 2.1 Norfolk and Suffolk's Integrated Offender Management (IOM) scheme brings a cross-agency response to the crime and reoffending threats faced by local communities. The most persistent and problematic offenders are identified and managed jointly by partner agencies working together.
- 2.2 IOM helps to improve the quality of life in communities by:
- reducing the negative impact of crime and reoffending
  - reducing the number of people who become victims of crime
  - helping to improve the public's confidence in the criminal justice system.
- 2.3 The main features of Norfolk and Suffolk's IOM include:
- partners managing offenders together
  - a local response to local problems
  - all offenders can potentially be included
  - offenders face up to their responsibility or face the consequences
  - best use is made of existing programmes and governance arrangements
  - achieving long-term desistance from crime.
- 2.4 Evidence shows that a key worker approach, adopting a counselling approach is a successful way of engaging vulnerable people and their families, and the use of a multi-agency panel is effective in bringing statutory and voluntary organisations together to work to common outcomes.
- 2.5 After engaging with their key worker, Norfolk and Suffolk scheme clients report enhanced skills with respect to recognising risky situations, walking away from arguments, stressful situations or anti-social behaviour; improved family relationships, higher self-esteem and respect for others; and a number re-engage with their communities.

### **3. AREAS FOR CONSIDERATION:**

- 3.1 To strengthen the governance for the commissioning of this additional funding the OPCCN applying standard grant terms and conditions. These include a systematic performance review process and annual review of the benefits of the grant.
- 3.2 The key outputs of the grant are as follows...
- Provision of information.
  - Referrals to support agencies.
  - Outreach activities.
  - Quarterly monitoring reports to the IOM Scheme Manager and the OPCCN, including progress against outputs/outcomes and spend.

- Annual report on activity/outputs and outcomes of the Link Worker.

**4. OTHER OPTIONS CONSIDERED:**

- 4.1 Not to fund counselling provision – this option has been rejected due to the adverse impact this would have on the IOM scheme’s ability to manage and change the behaviour of prolific offenders in the community to prevent re-offending and victimisation in the future.

**5. STRATEGIC AIMS/OBJECTIVE SUPPORTED:**

- 5.1 Local Integrated Offender Management arrangements focus on cutting crime and reducing reoffending and victimisation.

**6. FINANCIAL AND OTHER RESOURCE IMPLICATIONS:**

- 6.1 A total of £1,575 will be provided over a period of twenty one month’s commencing 1<sup>st</sup> August 2017 – 30<sup>th</sup> April 2019, broken down as below.

Item	2017/18	2018/19
Original Agreed Costs	£33,269	£33,545
Counselling Costs	£675.00	£900.00
Total	£33,944	£34,445

**7. OTHER IMPLICATIONS AND RISKS:**

- 7.1 None arising from the report.

**PUBLIC ACCESS TO INFORMATION:** *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as ‘Not Protectively Marked’ unless any of the material is ‘restricted’ or ‘confidential’. Where information contained within the submission is ‘restricted’ or ‘confidential’ it should be highlighted, along with the reason why.*

<b>ORIGINATOR CHECKLIST (MUST BE COMPLETED)</b>	<b>PLEASE STATE 'YES' OR 'NO'</b>
Has legal advice been sought on this submission?	No
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes
Has communications advice been sought on areas of likely media interest and how they might be managed?	Yes
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	Yes

**APPROVAL TO SUBMIT TO THE DECISION-MAKER** (this approval is required only for submissions to the PCC).

**Chief Executive**

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.

**Signature:**



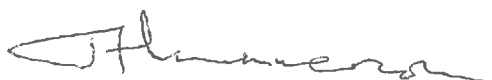
**Date**

25/10/17

**Chief Finance Officer (Section 151 Officer)**

I certify that the financial implications of this decision are as set out in the section above.

**Signature:**



**Date**

30/10/17



## Grant Variation Form No 1

<b>Provider:</b> The Matthew Project - Norwich	<b>Decision Notice No:</b>
<b>Title:</b> Link Worker to the Norfolk 180 Integrated Management (IOM) Scheme	<b>Agreement Period:</b> Main Grant Funding Period: . 1 <sup>st</sup> May 2016- 30 <sup>th</sup> April 2019 Contract Variation Covers Period: 1 <sup>st</sup> August 2017- 31 <sup>st</sup> March 2019

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The scheme manager has sought to utilise her skills, which is proving to be invaluable when supporting this particularly difficult cohort.

Counselling is not part of the agreed IOM Job Description therefore the link worker was not employed as a counsellor. Consequently at the time of securing the funding The Matthew Project had budgeted for internal supervision only which is deemed appropriate for non-counselling staff.

We are now at the point that if we want counselling to continue to be an element on offer to this chaotic cohort, external clinical supervision must be provided.

The Police and Crime Commissioner for Norfolk has agreed to extend the existing grant agreement to incorporate additional funding amounting to £1,575 for the period of twenty one month's commencing 1<sup>st</sup> August 2017 – 30<sup>th</sup> April 2019.

The following revised costings will now apply for the duration of the above agreement period:

Item	2017/18	2018/19
Original agreed costs	£33,269	£33,545
Counselling costs	£675.00	£900.00
<b>Total</b>	<b>£33,944</b>	<b>£34,445</b>

Signed for and on behalf of the Commissioner

Name

Position

Date



MARK STOKES

CHIEF EXECUTIVE

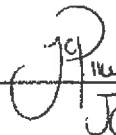
27-7-2017

Signed for and on behalf of the Provider

Name

Position

Date



JO PRICE

CITY & CENTRE RECOVERY MANAGER, CRIMINAL JUSTICE LEAD

10/08/2017

