



# OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

**ORIGINATOR:** Chief Executive

**DECISION NO.** 2017/23

**REASON FOR SUBMISSION:** For Decision

**SUBMITTED TO:** Police and Crime Commissioner

**SUBJECT:**

Contract Award – The provision of Consultancy services – Fire Governance

**SUMMARY:**

The Police & Crime Act, 2017 sets out provisions to allow a PCC to take on responsibility for the governance of local fire and rescue services where a local case is made, in the interest of economy, efficiency and effectiveness or public safety.

The Police & Crime Commissioner is looking to explore the viability of a business case, and is therefore seeking a consultant with expertise in emergency services transformation and collaboration.

**RECOMMENDATION:**

It is recommended that the PCC agrees to procure the services of a Consultant in order explore the viability of a business case for the future governance arrangements for Norfolk Fire & Rescue service.

**OUTCOME/APPROVAL BY:** PCC/CHIEF EXECUTIVE/CHIEF FINANCE OFFICER  
(Delete as appropriate)

The recommendations as outlined above are approved.

**Signature**

**Date** 25/07/17

## DETAIL OF THE SUBMISSION

## 1. BACKGROUND:

The Policing and Crime Act 2017 received royal assent on 31 January 2017 and the provisions set out in Sections 6 and 7 and Schedule 1: (Police and Crime Commissioners: Fire and Rescue functions) were enacted on 3 April 2017.

These provisions enable Police and Crime Commissioners to take on responsibility for the governance of local fire and rescue services where a local case is made and it appears to the Secretary of State to be in the interests of economy, efficiency and effectiveness or public safety for an order to be made giving effect to the proposal.

<http://www.legislation.gov.uk/ukpga/2017/3/contents/enacted/data.htm>

## 2. Summary of Project

Norfolk's PCC is looking to explore the viability of a business case and is therefore seeking the services of a consultancy agency with expertise in Emergency Services transformation and collaboration.

## 3. Key Deliverables

- The development of a local business case for Norfolk Fire Governance
- The business case will involve a strategic options analysis of the full range of options as set out in the new Policing and Crime Act, 2017.
- An outline business case will be developed by 22<sup>nd</sup> September 2017; with **the option** to take this forward to full business case (by 22<sup>nd</sup> December, 2017) should a case be made.

A full project plan, resources and timescales is included in the successful bid (attached).

## 4. Procurement Process

- The procurement process was undertaken by a Panel of 3 senior managers from OPCCN.
- A Procurement specialist supported the process and co-ordination of bidders.
- Following a thorough and comprehensive evaluation process, Grant Thornton UK LLP scored highest in accordance with the evaluation criteria.

## 5. Financial Implications:

Consultant's costs:

- |           |   |         |                         |
|-----------|---|---------|-------------------------|
| • Phase 1 | - | £63,095 | (Outline Business Case) |
| • Phase 2 | - | £32,642 | (Full Business Case)    |

The costs are provided on a Fixed Fee basis.

## 6. Other Implications and Risks:

- Project Plan & Resources – Contingency for annual leave/sickness
- Strategic Risk register updated

<b>ORIGINATOR CHECKLIST (MUST BE COMPLETED)</b>	<b>PLEASE STATE 'YES' OR 'NO'</b>
Has legal advice been sought on this submission?	<b>NO</b>
Has the PCC's Chief Finance Officer been consulted?	<b>YES</b>
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	<b>YES</b>
Have human resource implications been considered?	<b>YES</b>
Is the recommendation consistent with the objectives in the Police and Crime Plan?	<b>YES</b>
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	<b>YES</b>
Has communications advice been sought on areas of likely media interest and how they might be managed?	<b>YES</b>
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	<b>YES</b>

**APPROVAL TO SUBMIT TO THE DECISION-MAKER** (this approval is required only for submissions to PCC and DPCC).

**Chief Executive**

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.

**Signature:**



**Date** 25-07-2017

**PUBLIC ACCESS TO INFORMATION:** *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*