



To be completed by the Chief Finance Officer and commissioning manager:

1) I confirm that all grant spend falls within the categories outlined in clause 2.2 of the Grant Agreement:

- i. **emotional and practical support services for victims of crime** (as defined in Article 2(1)(a)(i) of the Victims' Directive) including restorative justice services and practical support measures and particularly for victims in the priority categories outlined in the Victims' Code: victims of the most serious crime, persistently targeted victims, and vulnerable or intimidated victims, to help them cope with the immediate impacts of crime and, as far as possible, recover from the harm they have experienced;
- ii. **emotional and practical support services for family members** (as defined in Article 2 (b) of the Victims' Directive);
- iii. **emotional and practical support services for victims of sexual violence and domestic violence;**
- iv. **building the capacity and capability of providers of services for victims of crime** (including providers of restorative justice services) from the Voluntary Community and Social Enterprise (VCSE) sector; and
- v. **covering any associated costs that arise in the process of commissioning/provision of victims' services.**

Yes, all grant spend falls under the categories outlined above.

No. Please explain why

2) Services in the PCC area satisfy the requirements of the Victims' Directive, establishing minimum standards on the rights, support and protection of victims of crime (and in particular Articles 8 and 9 of that Directive).

Yes

No. Please explain why

3) All services are free of charge:

Yes

No. Please explain why

4) All services are confidential:

Yes

No. Please explain why

5) All services are non-discriminatory (including being available to all regardless of residence status, nationality or citizenship):

Yes

No. Please explain why

6) All services are available whether or not a crime has been reported to the police:

Yes

No. Please explain why

7) All services are available before, during and for an appropriate time after any investigation or criminal proceedings:

Yes

No. Please explain why

Chief Finance Officer

Signature:



Name and job title:

John Hummersone, Chief Finance Office,
Office of the Police and Crime Commissioner for Norfolk

Date:

OPCC Commissioning manager

Signature:



Name and job title:

Dr Gavin Thompson
Senior Policy and Commissioning Officer
Office of the Police and Crime Commissioner for Norfolk

Date:

Please send this completed form to the Victims Services Commissioning inbox:
victimservicescommissioning@justice.gsi.gov.uk on or before **Friday 29 April 2016**.

SCHEDULE 3

(Please return this Schedule and Annex B to the Authority by 30th April 2016).

PAYMENT AND FINANCIAL MONITORING REPORT

This Schedule covering spend up to 31st March 2016 and must be completed and certified by the Recipient's Chief Finance Officer and returned together with supporting information to the Authority by 30th April 2016.

Grant Recipient: Police and Crime
Commissioner for NORFOLK

Grant Stream: Local
Commissioning of Victims
Support Services

2015/16 VICTIMS' SERVICES BUDGET (Please return this section to the Authority by 30 th April 2016)	£965,988
ACTUAL EXPENDITURE CATEGORY	Actual Resource Expenditure (£)
Victims' Services Commissioning/Provision	364,641
Services for victims of sexual violence and domestic violence	645,744
Restorative Justice Services	39,642
Building the capability and capacity of the VCSE sector	-
Associated costs of commissioning	51,952
TOTAL ACTUAL EXPENDITURE (A)	1,101,979
TOTAL GRANT PROVIDED: (B)	964,234
VARIANCE: total grant provided minus total resource expenditure (B-A)	(137,745)

Please also provide with Schedule 2 information on the following:

- how compliance with conditions 2.2, 3, 4 and 5 has been satisfied;
- the range of victims' services, including services for victims of domestic and/or sexual violence, restorative justice and referral services, commissioned or provided for under Section 143 of the Anti-Social Behaviour, Crime and Policing Act 2014 and the overall costs of those services;
- how much of the budget (£) has been spent on associated costs that arise in the process of commissioning/the provision of victims' services;
- how much of the budget (£) has been spent on capability and capacity building;
- how the Recipient has monitored and demonstrated the impact of the use of the grant (in particular the expectation that funding is helping victims to cope and

recover from crime) outlining what steps have been taken to ensure that outcome measurement data are robust; and

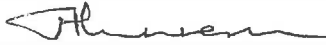
- confirmation that the funding has been spent in accordance with the grant conditions.

TREASURY, FINANCE OFFICER OR EQUIVALENT CERTIFICATION

I certify to the best of my knowledge and belief that:

- b) The expenditure has been incurred only for the purposes set out in the terms and conditions of the grant agreement for the above grant stream.

PCC FOR NORFOLK sign off

Signature:			
Name (printed):	JOHN HUMMELSTONE	Date:	April 2016
Position:	CFO		

MINISTRY OF JUSTICE sign off:

Signature:			
Name (printed):		Date:	
Position:			