

Subject: Dell Hardware Purchasing Contract for Norfolk

Originator: Director of ICT for Norfolk Constabulary

Decision no. 19/2025

Reason for submission: For Decision

Submitted to: Sarah Taylor – Police and Crime Commissioner for Norfolk

Summary:

1. Norfolk Constabulary currently uses Dell Hardware including laptops, desktops, monitors and docking stations. This has been previously provided under an NHS Framework which the Constabulary have been using to purchase the hardware direct from Dell for many years. It has been highlighted that the Constabulary are unable to use this framework as it had expired and therefore required a new contract. Norfolk Constabulary engaged with Seven Force (7F) Commercial Services to undertake a competitive tender exercise for the supply of laptops, desktops, monitors and docking stations.
2. Following this competitive tender exercise, Dell was selected as the successful provider. The agreement is for one year with the option to extend for two 12-month periods (maximum three years).
3. Joint Constabulary spend for this type of hardware is estimated at £1m for year one of the contract, thus is valued at £1m for the initial year term and £5m maximum spend over the contract duration to cover future hardware refresh plans.

Recommendation:

It is recommended that the Police and Crime Commission accepts and agrees this contract and endorses their Chief Executive to sign on their behalf. This will enable Information and Communications Technology (ICT) to contract with Dell as our hardware supplier.

The agreement is for one year with the option to extend for two 12-month periods (maximum three years) with an agreed contractual maximum spend of £5m over the contract period.

Outcome/approval by: Sarah Taylor – Police and Crime Commissioner for Norfolk

The recommendations as outlined above are approved.

Signature:

A handwritten signature in black ink, appearing to read 'Sarah Taylor', written in a cursive style.

Date: 04/11/2025

Detail of the submission

1. Objective:

- 1.1 To have an agreement signed off with Norfolk Constabulary and Dell to enable ICT to purchase hardware direct. The agreement is for one year with the option to extend for two 12-month periods (maximum three years).

2. Background:

- 2.1 The existing route to market is now out of date and to enable Norfolk Constabulary to continue to purchase hardware through Dell, a contract needs to be in place and agreed. This will enable the Constabulary to continue purchasing hardware such as laptops, desktops, monitors and docking stations over the next three years.

3. Areas for consideration:

- 3.1 Norfolk Constabulary currently use Dell Hardware including laptops, desktops, monitors and docking stations. This was provided under an NHS Framework agreement.
- 3.2 National initiatives under the Police Efficiency and Commercial Programme (PECP) are exploring vendor-agnostic solutions across UK policing, aiming to enhance value and efficiency in ICT spending. Norfolk Constabulary are looking to align with this initiative when there is a suitable solution for this type of hardware within this contract period.
- 3.3 As the NHS Framework agreement expired, Norfolk Constabulary engaged 7F Commercial Services to tender for a new supplier.
- 3.4 To maintain consistency and compatibility, the specification focused on Dell products. Norfolk Constabulary regularly benchmark spending against neighbouring forces to ensure the force continues to achieve value for money.
- 3.5 A competitive tender exercise was conducted by 7F Commercial Services for a range of Dell laptops, desktops, monitors and docking stations. The tender was issued to all suppliers on the framework. The procurement aimed to meet the immediate requirements for the national Windows 11 rollout deadline in line with the Joint Constabulary ICT Strategy. This will provide continuity and manage any necessary security risks whilst the PECP initiatives are developed.
- 3.6 Following this competitive tender exercise, Dell was selected as the successful provider. The agreement is for one year with the option to extend for two 12-month periods (maximum three years.)
- 3.7 Joint Constabulary spend for this type of hardware is estimated at £1m for year one of the contract, thus is valued at £1m for the initial year term and £5m maximum spend over the contract duration to cover future hardware refresh plans.

4. Other options considered:

- 4.1 As stated at 3.2, Norfolk Constabulary will be looking to align to the national PECP initiative when a suitable solution is available for this type of kit within this contract term.

5. Strategic aims/objective supported:

- 5.1 This contract is in line with the Norfolk and Suffolk ICT and Digital Strategies.

6. Financial and other resource implications:

- 6.1 Costs across Norfolk and Suffolk are agreed through Finance as part of the outcome-based budgeting process and linked to the ICT strategy.
- 6.2 The agreement is for one year with the option to extend for two 12-month periods (maximum three years) with an agreed contractual maximum spend of £5m over the contract period.
- 6.3 Joint Constabulary spend for this type of hardware is estimated at £1m for year one of the contract, thus is valued at £1m for the initial year term and £5m maximum spend over the contract duration to cover future hardware refresh plans.

7. Carbon Emissions and Other Environmental Implications:

Carbon Emissions:

- 7.1 The estimated impact on our carbon emissions that must be reported under current statute from this proposal is:

Emission Categories:	Increase in tCO2	Saving in tCO2
Scope 1 – Fuel – Building Heating	0	0
Scope 1 – Fuel – Transport	0	0
Scope 2 – Electricity	0	0

Environmental Implications:

- 7.2 No material implications.

8. Other implications and risks:

- 8.1 The contract needs to be agreed to enable Norfolk Constabulary to purchase with Dell. Until the contract is fully agreed, the Constabulary are unable to purchase any hardware and support our users.
- 8.2 Competitive retender of this contract has been carried out with the assistance and governance of the 7F Procurement Team, to agreed procurement standards.

Originator checklist (must be completed)	Please state 'yes' or 'no'
Has legal advice been sought on this submission?	N/A
Has the PCC's Chief Finance Officer been consulted?	NO
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	N/A
Have sustainability and environmental factors been considered? (e.g. biodiversity, employee commuting, business travel, waste and recycling, water, air quality, food and catering and estates construction)	N/A
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES

Is this report a Confidential Decision?

No

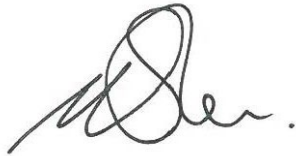
If Yes, please state reasons below having referred to the [PCC Decision Making Policy](#)

Approval to submit to the decision-maker (this approval is required only for submissions to the PCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.

Signature:



Date: 06/11/2025

Chief Finance Officer (Section 151 Officer)

I certify that:

- a) there are no financial consequences as a result of this decision,
Or
- b) the costs identified in this report can be met from existing revenue or capital budgets,
Or
- c) the costs identified in this report can be financed from reserves
And
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

Signature:



Date: 06/11/2025

Public access to information: Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential.' Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.