

ORIGINATOR: Victoria Curtis

DECISION NO. 20 /2023

REASON FOR SUBMISSION: Renewal of collaboration agreement

SUBMITTED TO: CEO Mark Stokes

SUBJECT: Section 22A Collaboration Agreement for a Joint Strategic, Business & Operational Services Department

SUMMARY:

1. The current Joint Strategic, Business & Operational Services Department Section 22A Collaboration Agreement expires 31 July 2023.
2. Renewal of the Section 22A Collaboration Agreement is presented for PCC consideration and approval.
3. The function continues to operate and deliver in line with strategic objectives and a further Collaboration Agreement is proposed to continue with the function for a further 5 years.

RECOMMENDATION:

It is recommended that the Chief Executive of the Office of the Police and Crime Commissioner is authorised to execute the collaboration agreement on behalf of the Police and Crime Commissioner, to enable the Joint Strategic, Business & Operational Services Department function to progress.

OUTCOME/APPROVAL BY:

PCC / CHIEF EXECUTIVE / CHIEF FINANCE OFFICER (Delete as appropriate)

The recommendations as outlined above are approved.

A handwritten signature in blue ink, appearing to read "R. Am-Smetti".

Signature:

Date: 15/01/2024

DETAIL OF THE SUBMISSION

1. OBJECTIVE:

Signing of the Joint Strategic, Business & Operational Services Department Section 22A Collaboration Agreement is requested by the Norfolk and Suffolk Chief Constables and OPCCs to enable the function to continue to operate within the current model.

2. BACKGROUND:

Both Norfolk and Suffolk Chief Constables and OPCCs agreed to collaborate under a Section 22A agreement with a Joint Strategic, Business & Operational Services Department in August 2018 in the interests of efficiency and effectiveness.

In accordance with Section 12 of the Collaboration Agreement, the function has been reviewed to ensure it continues to operate effectively and in accordance with organisational objectives. A new Collaboration Agreement for a period of 5 years is now proposed.

3. AREAS FOR CONSIDERATION:

The principal change to the agreement incorporates the recent restructure which combined the Operational and Strategic Services units to produce an Analytics and Insight unit working alongside the Portfolio Management Office. The Senior Leadership Team has reduced from 4 to 3 as a consequence. The schedules and appendices have been revised to reflect these changes.

Governance of the Joint Strategic, Business & Operational Services Department has also changed to introduce greater focus and will now be undertaken by a dedicated Board comprising the Portfolio Leads and functional Heads.

4. OTHER OPTIONS CONSIDERED:

There are no other considerations.

5. STRATEGIC AIMS/OBJECTIVE SUPPORTED:

The Joint Strategic, Business & Operational Services Department aligns to Norfolk and Suffolk Constabularies' values of transparency, public service, impartiality and integrity, the delivery of a modern, efficient, effective and innovative service with the right resources and good stewardship of taxpayers' money.

6. FINANCIAL AND OTHER RESOURCE IMPLICATIONS:

There are no known financial or other resource implications for the continued collaboration of the Joint Strategic, Business & Operational Services Department.

7. OTHER IMPLICATIONS AND RISKS:

There are no known other implications and risks associated with the continued collaboration of the Joint Protective Services Command function.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	Yes
Has the PCC's Chief Finance Officer been consulted?	No
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	No
Has communications advice been sought on areas of likely media interest and how they might be managed?	No
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	Yes
<p data-bbox="188 1608 724 1641">Is this report a Confidential Decision?</p> <div data-bbox="1050 1626 1171 1695" style="display: inline-block; border: 1px solid black; padding: 2px 10px; margin-right: 20px;">YES</div> <div data-bbox="1246 1626 1367 1695" style="display: inline-block; border: 1px solid black; padding: 2px 10px;">NO</div> <p data-bbox="188 1711 1315 1744">If Yes, please state reasons below having referred to the PCC Decision Making Policy</p>	

APPROVAL TO SUBMIT TO THE DECISION-MAKER (this approval is required only for submissions to the PCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.

Signature:



Date:23/01/2024

Chief Finance Officer (Section 151 Officer)

I certify that:

a) there are no financial consequences as a result of this decision,

OR

b) the costs identified in this report can be met from existing revenue or capital budgets,

OR

c) the costs identified in this report can be financed from reserves

AND

d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

Signature:



Date:25/07/2023

PUBLIC ACCESS TO INFORMATION: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*