

Reply to: Leah Smith Telephone: 01953 424455 Date: 14 October 2024

Dear Member of Public,

# RE: Freedom of Information Request FOI/OPCCN/242

I am writing in connection with your email dated 7 September 2024, in which you requested the following information:

## "My Foi request is that I would like to see a copy of your diary."

After seeking clarification on the 16 September 2024, you specified you would like a copy of the PCC's diary **"From the election to the end of this month (sept)."** 

I have reviewed our records and can advise the following:

Please see the attachment for the PCC's diary from May to September 2024. Please note some weekend dates have been included where there are relevant diary entries.

Redactions have been made where information is exempt from disclosure under the FOI Act. The following exemptions have been applied:

Section 40(2) of the FOI Act exempts personal data if disclosure would breach any of the data protection principles. This is because we have obligations under the Data Protection Act not to disclose, to a third party, personal information about another person(s). Where the information held is exempt from disclosure under Section 43(2) of the FOI Act, it has been withheld. Section 43(2) is Prejudice to commercial Interests. Information is exempt if its disclosure would, or would be likely to, prejudice the commercial interests of any person.

Section 43, is a qualified exemption and we are required to consider the public interest, the OPCCN recognises the need for transparency. However, this must be balanced against the public interest in allowing the organisation to protect its commercial information and that of third parties. Section 43(2) is a prejudice based exemption, and there is a public interest inherent in avoiding the harm specified. The OPCCN considers that the prejudice would be

likely to occur and have an adverse effect upon third-parties should this information have been left unredacted.

Yours sincerely

L. Smith

Leah Smith Complaints and Compliance Manager and FOI Decision Maker Office of the Police and Crime Commissioner for Norfolk

## **Internal Review**

If you think we have not supplied information in accordance with Section 1 (the General Right of Access) of the Freedom of Information Act 2000, or you are dissatisfied with the way in which your request has been handled, then you should write within 40 days of the date of the response to:

Mark Stokes Chief Executive Office of the Police and Crime Commissioner for Norfolk Building 7 Falconers Chase Wymondham Norfolk NR18 oWW

Telephone: 01953 424455 Email: <u>opccn@norfolk.police.uk</u>

If you are dissatisfied in any way with our response or the way we have handled your request, you can contact us by phone, email or in writing. We may, in the first instance, try and resolve your complaint informally. However, at any stage you can request, or we may decide to treat your complaint formally under our internal review process.

An internal review is conducted by the Chief Executive who will review the request and response, taking account of your complaint(s), and will respond in writing as soon as possible. The Information Commissioner's Office recommends that a response should be made in 20 working days. If we are unable to respond in this timeframe, we will inform you and provide a date by which you should expect to receive our response.

If, after the internal review, you remain dissatisfied then you can complain to the Information Commissioner's Office, the government regulator for the Freedom of Information Act. Details of how to contact the Information Commissioner's Office can be found at <u>www.ico.org.uk</u>

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# Today < > 20 - 24 May 2024

📅 Working Week 🗸

	Monday	Tuesday	Wednesday	Thursday	Friday
	20	21	22	23	24
	8	Out of Office	London		Out of Office
08:00					
09:00					
10:00			APCC induction day	Breckland Council AGM Meeting Breckland Council (Elizabeth House,	
11:00			Emmanuel Centre (9-23, Marsham Street,	Walpole Loke, Dereham, Norfolk, NR19	
12:00			London, England, SW1P 3DW)	1EE, United Kingdom)	
13:00				Meeting Chief Constable & PCC: OCC Bt	Town Deal Board
14:00				Performance and Scrutiny session for	Microsoft Teams Meeting; and F2F for Board Members at the KL Town Hall
15:00				PCC Briefing OCC Building 7 - Barsby Conference Room	
16:00			n daga kanan k	Catch up with ! OCC Building 7 - Cran	
17:00			Labour PCCs Group Meeting After APCC Microsoft Teams Meeting; McIntyre Room, /	- · · · · · · · · · · · · · · · · · · ·	
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Toda	ay < > 3 - 7 June 2024	ſ.			🛄 Working Week 🗸
	Monday	Tuesday	Wednesday	Thursday	Friday
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			Child Safety Week		
			Volunteers week		
			8	Out of Office	
08:00					
09:00	Royal Norfolk Shc	- 13:00 Out of Office			
10:00	Performance and Scrutiny session for PCC				
11:00	Barsby Room				
12:00					
13:00	Presentation about the work of HMICFR Microsoft Teams Meeting	Criminal Justice Briefing ; OCC Building 7			
14:00	PCC briefing community safety	Briefing session			
15:00	OCC Building 7 - Barsby Conference Room	for PCC - Victim's			
16:00		OCC Building 7 - Bai IAG Briefing			
17:00					
18:00		IAG OCC; OCC Building 7 - Barsby Conference			
19:00		Room			
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### 10 - 14 June 2024

🛗 Working Week 🗸





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Toda	v < 🕥 15 - 19 July 2024				Working Week
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08:00		Travelling			
09:00			SMT Meeting with PCC OCC Building 7 - Crane		Private Appointment
10:00			Occ building / - Crane		A
11:00	Exec Board - N&S CJB	PCP / NCCSP SSP pre-agenda part 2 (29 July meeting) Microsoft Teams Meeting			
	Microsoft Teams Meeting Heart Radio Interview Microsoft Teams Meeting	Microsoft Leams Meeting 11:30 - 12:30 Priv	vate DHR Briefing OCC Building 7 - Heron		
13:00	Microsoft Leams Meeting		Road Victims Trust Briefing		
14:00			OCC Building 7 - Bittern		Road Safety Discussion
15:00		Travelling	PAM	Pre-Brief	Microsoft Teams Meeting
16:00	Great Yarmouth Town Board Council Chamber		occ	2uilding 7 - Bittern	Private Appointment
17:00	8				
18:00	, 		Private Appointment		
19:00					Private Appointment
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#### Today < > 22 - 28 July 2024

	Monday		Tuesday		Wednesday	Thursday	Friday		Saturday	
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08:00	Travel	Meet Manat OPCC 830am	Private			Private Appointment				
09:00 10:00	Meeting Suffolk PCC The Oaksmere (Recto IP23 8AJ, United King	ony Road, Eye, Suffolk,	Appointment Appointment Command - Safeguarding &	For: Sarah Taylor Microsoft Teams Me	CALL : Meeting between nr. Kull Sarah catch OCC Building 7 - Cra Microsoft Teams Me	Microsoft Teams Me Information Security	Kings Lynn Engagement Day Kings Lynn Police		Norwich Pride	
11:00	Travel		OCC Building 7 - Bar		Meeting with Departure OPCCN Office	Meeting between Rt Hon Patricia Hewitt & I OPCCN	Station		-	
12:00	Havei		guick catch up	Fringe event plannin Microsoft Teams Me	SMT Catch up - Correspondence/Media/Cor Microsoft Teams Meeting					
13:00	PCC & CC Meeting PCC office		Meeting with PSD OCC Building 7 - Cra		Keep clear - lunch PCC & Unison Meet Microsoft Teams Me	Keep clear - lunch		Keep clear - lunch		Keep clear - lunch
14:00	PCC Accountability Meeting	Stat flag	Audit Committee - Fi Microsoft Teams Mee	ull Meeting	Business and Executive support session for OCC Building 7 - Barsby Conference Room	PCC & Careford Restitute DCC Building 7				
15:00	Microsoft Teams Meeting				Meeting new CFO	Meeting between PCC & Norfolk Safeguard				
16:00					K Sara Microsoft Te Private Fwd:	Microsoft Teams Meeting				
17:00	Private Appointmen	t	Private Appointment	، A	Appointm 😤 🎾 Microsoft Te					
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Tod	ay < > 29 July - 2	August 2024				📰 Working Week 🗸
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08:00	Meet at OPCCN					
09:00						
10:00	Police and Crime Panel				Microsoft Teams Meeting	
11:00	Council Chamber, County Hall, No	anvian				
12:00				Norfolk & Suffolk Criminal Justice Board & Local Resilience Forum extraordinary meeting Microsoft Teams Meeting		
13:00	Keep clear - lunch		Keep clear - lunch	Keep clear - lunch	Keep clear - lunch	Keep clear - lunch
14:00		Leave - travelling	FW: Road Safety Delivery Disc Microsoft Teams Meeting; Gre. Great Minister House 33 Horse	•	* <mark>-</mark>	3 <mark>-</mark>
15:00			/ will os dit realits meeting, die v dreat willister house as holse			
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Tod	∞ < > 19 - 23 August 2024				Working Week
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99:00	Private Appointment	Op Randle Briefing	1-2-1 PCC & J Office OCC Building 7 - Warbler		
0:00	Audit Committee Annual Report Briefing OCC Building 7 - Barsby Conference Room	OCC Building 7 - Barsby Conference Room	1-2-1 PCC & St		
1:00	1-2-1 PCC & S		PCC & CC Meeting		Sarah catch up Microsoft Teams Meeting
2:00	Office Office	Travel	PCC Office Keep clear - lunch		S Travel
3:00	Briefing for PCC on RCRP OCC, Building 7 Keep clear - lunch	NFU and PCC meeting Oak Tree Business Park, Hargh Travel	Road Safety Meeting with PCC		Kings Lynn Town Board Town Deal Board
4:00	Meeting with PCC & Julia Nix OBE OPCCN, Building 7, Jubilee House, Falconers Chase, Wymondha	Hold PACCTS Meeting	Microsoft Teams Meeting		Meeting Microsoft Teams Meeting; ar King's Lynn Town Hall F2F for Board Members at th (Saturday Market Place, King's KL Town Hall
5:00	Meeting to discuss Roads Pol 1-2-1 PCC & K	PCC & Countryside Alliance Meeting Microsoft Teams Meeting	Performance briefing		Travel
6:00	Travel	Weekly Catch up PCC & Ramon Microsoft Teams Meeting	Travel		8 8
7:00	and the second		Norwich Airport Security Visit Norwich Airport (Norwich, England, NR6 6JA, United Kingdom)	CONFIRMED: NPCC Briefing with CC Rob Nixon on Prison Capa Microsoft Teams Meeting	
8:00	Thetford SNAP Thetford police station Private Appointment	Private Appointment			Private Appointment
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Toda	y < > 2 - 6 Se	eptember 2024									Vorking Week 🖂
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	← From 28 Aug					Revi	ew draft Annu	al Report			
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07:00	Consultation launch intervie	w & travel									
08:00	BBC Radio Norfolk, The Foru	m, Norwich	Labour PCCs Group Call - Grou		Travel						
09:00	Review Annual report		Microsoft Teams Meeting	PCC tracker update	a construction of the second se				Breckland Full Council	Private Appointment	
10:00		Brief for public drop in @ The	PCC Thetford Town Board Brie	Microsoft Teams Meeting	Health and Well-being	Wellbeing	ST flag	FW: Official_R			ß
11:00		Microsoft Teams Meeting	Microsoft Teams Meeting PCC/SMT Catch up		board County Hall	Board and Integrated		Microsoft Tea			
12:00	PCC & CC Meeting		Microsoft Teams Meeting	Travel		Care County Hall -		Travel			
	PCC Office		P&CP consultation events - Thetford			dan da		10000	Keep clear - lunch		_
	Keep clear - lunch		Norfolk Constabulary (Thetford Police Station							Keep clear - lunch	
14:00	Heart x Sarah Taylor Microsoft Teams Meeting	Private Appointment	Norwich Road, Thetford, Nfk, IP24 2HU, United Kingdom)						Travel time	Public Sector Leaders' Board Microsoft Teams Meeting	
15:00		a second the second second	a li 24 cito, critico kingdonij		Weekly Catch Microsoft Tea	up PCC & R			Cromer police station		
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#### Week 🗸 Today < > 16 - 22 September 2024 Monday Tuesday Wednesday Thursday Friday Saturday Sunday 16 17 19 22 18 20 21 Office Office Office Office Office 01:00 Sarah - Labour Conference To 28 Sep → 00:00 01:00 02:00 03:00 04:00 05:00 06:00 07:00 08:00 Labour PCCs Group Microsoft Teams Me 09:00 Discuss RSGB and the drug driving campaig Microsoft Teams Meeting PG: Visit to Sarah PCC tracker update PCC & CC Meeting PCC Office Microsoft Teams Me Taylor Nortolk PCC PG: Visit to Sarah Taylor Norfolk PCC Actual time - unable to change invite 1-2-1 PCC & Is Office Meeting between PCC & L Private Appointment 10:00 OCC Building 7 - Warbler Microsoft Teams Meeting APCC Panel (Coord Labour Police & 凸 11:00 Complaints Management Team Training da Filby Room - Building 1 Richard Denham) Room 11C ACC Crime Meeting Room 11C, Road Safety Meeting Keep clear - lunch Microsoft Teams Meeting 12:00 Meeting with Simol Ge Keep clear · lunch LPC fringe event roa Introduction Meeting: PCC with South Norf Keep clear - lunch Jubliee House, Building 7, Falconers Chase, Meeting with PCC & Microsoft Teams Me 13:00 Keep clear - lunch Tackling reform Keep clear - lunch Keep clear - lunch Keep clear - lunch Microsoft Teams Norfolk & Suffolk Criminal Justice Board Microsoft Teams Mee APCC Briefing Liaison meeting: EY / Sarah Taylor & S ST Flag 1-2-1 PCC & N 14:00 Norfolk Chief Buffer event: Spiking Microsoft Teams Me PCC & North Norfol Executives **RSF** panel Microsoft Teams 15:00 1-2-1 PCC & J 1-2-1 PCC & Ta Buffer OCC Building 7 - Bar Arena room 3 ACC Meeting Office Office Correspondence meeting with PCC and Phi Microsoft Teams Meeting 16:00 Private Appointment Travel 17:00 Travel P&CP consultation events 6 18:00 Diss - Corn Hall Breckland Town update Dereham Parking Exceptional Policing Award Conference suite Walpole loke 19:00 Sprowston Manor 20:00 Travel Progressive Britain reception 21:00 Travel 22:00 23:00



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