



## **Subject: Precept Decision**

**Originator:** Chief Finance Officer

**Decision no.** 12/2024

**Reason for submission:** The PCC issues this decision report formally to record the process for finalising and issuing the 2024/25 precept

**Submitted to:** Police and Crime Commissioner

### **Summary:**

1. The PCC issues this decision report formally to record the process for finalising and issuing the 2024/25 precept and approval for the various matters detailed in paragraph 3.5.
2. The PCC issues the 20254/25 precept.

### **Recommendation:**

The PCC gives approval to formally record the process and issues the 2024/25 precept.

**Outcome/approval by:** PCC/~~chief executive~~/chief finance officer  
(Delete as appropriate)

*The recommendations as outlined above are approved.*

Signature: 

Date: 06/02/2024

## Detail of the submission

### 1. Objective:

1.1 The objective is to issue the PCC's precept for 2024/25

### 2. Background:

2.1 Schedule 5 of the Police Reform and Social Responsibility Act 2011 sets out the process for issuing a precept, including the Police and Crime Panel's (the Panel) role in reviewing the proposed precept, its power to veto the precept and the steps to be taken if it does.

2.2 The Home Office has also issued detailed guidance which supports this process including reporting requirements, the process for PCP scrutiny and the key (statutory) dates by which the various stages must be completed.

2.3 The 2024/25 budget, precept options and the Medium-Term Financial Plan (MTFP) are all set out in the 'Proposed Precept for 2024/25 Report to the Norfolk PCP 6 February 2024/25' (the Budget Report). The Report will be posted on the PCC's website.

### 3. Areas for consideration:

3.1 The report sets out the budget and financial implications of the 2024/25 precept option on which the PCC consulted on from 4 September 2023 to 24 November 2023, together with the Medium-Term Financial Plan for the 4 years to 2027/28.

3.2 The option was:

To increase council tax by £12.96 per annum at Band D (4.28%).

NB Increases of £13 or more would trigger a local referendum

3.3 There were 631 appropriate responses to the consultation. 56% of respondents said they were prepared to pay more for policing in Norfolk.

3.4 A precept increase, equal to 19 pence per week for a Band B property or 25 pence per week at Band D, will allow the Constabulary to maintain levels of service in the face of increasing demands.

3.5 The Budget Report also includes:

- Details of the Known/Expected Changes funded and included in the budget and MTFP Appendices B(ii)
- A summary of the savings identified in the budget (Appendix B(iii))
- Capital Strategy and Capital Programme 2024/28 (Appendix D & E)
- Reserves Strategy and Forecast Movements (Appendix F)
- Annual Treasury Management Strategy including Prudential Code Indicators 2024/25 including the borrowing limits (Appendix G)
- The Minimum Revenue Provision Statement
- The 2024/25 Precept to be levied on the collection authorities for 2024/25 (Appendix H).

#### **4. Other options considered:**

4.1 No other options were viable to ensure that there was sufficient funding available to the support for the PCC's role to provide an efficient and effective police force.

4.2 The PCC proposed the above option of an increase to the Panel.

4.3 The Norfolk Police and Crime Panel considered, and fully supported, the PCC's proposal at its meeting on 6 February 2024.

#### **5. Strategic aims/objective supported:**

5.1 Pillar 1 of the Police, Crime and Community Safety Plan is Sustain Norfolk Constabulary and the requirement to set a balanced and appropriate budget is an important part of this Pillar.

## 6. Financial and other resource implications:

6.1 Full details of the precept to be levied on the collection authorities can be found in Appendix H to the Budget Report.

6.2 The PCC issues this decision report formally to record the process for finalising and issuing the 2024/25 precept and approval for the various matters detailed in paragraph 3.5.

6.3 The PCC issues the 2024/25 precept.

## 7. Carbon Emissions and Other Environmental Implications:

### Carbon Emissions

7.1 The estimated impact on our carbon emissions that must be reported under current statute from this proposal is:

Emission Categories:	Increase in tCO <sub>2</sub>	Saving in tCO <sub>2</sub>
Scope 1 – Fuel – Building Heating	0	0
Scope 1 – Fuel – Transport	0	0
Scope 2 – Electricity	0	0

### Environmental Implications

7.2 No material implications

## 8. Other implications and risks:

8.1 There are no further implications or risks.

<b>Originator checklist (must be completed)</b>	<b>Please state 'yes' or 'no'</b>
Has legal advice been sought on this submission?	<b>No</b>
Has the PCC's Chief Finance Officer been consulted?	<b>Author</b>
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	<b>Yes</b>
Have human resource implications been considered?	<b>Yes</b>
Is the recommendation consistent with the objectives in the Police and Crime Plan?	<b>Yes</b>
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	<b>Yes</b>
Has communications advice been sought on areas of likely media interest and how they might be managed?	<b>Yes</b>
Have sustainability and environmental factors been considered? (e.g. biodiversity, employee commuting, business travel, waste and recycling, water, air quality, food and catering and estates construction)	<b>Yes</b>
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	<b>Yes</b>

**Is this report a Confidential Decision?**

**No**

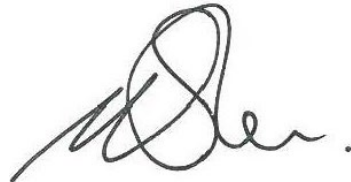
If Yes, please state reasons below having referred to the [PCC Decision Making Policy](#)

**Approval to submit to the decision-maker** (this approval is required only for submissions to the PCC).

**Chief Executive**

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.

**Signature:**



**Date: 06/02/2024**

**Chief Finance Officer (Section 151 Officer)**

I certify that:

- a) there are no financial consequences as a result of this decision,  
Or
- b) the costs identified in this report can be met from existing revenue or capital budgets,  
Or
- c) the costs identified in this report can be financed from reserves  
And
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

**Signature:**



**Date: 06/02/2024**

**Public access to information:** *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*