



Audit Committee - Forward Work Plan

Meeting date: 26 March 2024

Action	Outcome / Owner
Morning briefing	Benchmarking/Data Protection
Welcome and apologies	Noted
Declarations of Interest	Noted
Internal Audit 2023/24 Summary of Internal Control 2024/25 Final Audit Plan	Reports from Head of Internal Audit
Forward Work Plan	Report from Chief Finance Officer (CFO)
Part 2 Private Agenda	Noted
Minutes of meeting 24 January 2024	Noted
Actions from previous meeting	Action Log
Fraud Update – Part 2 private agenda	Verbal update

Meeting date: 23 July 2024

Action	Outcome / Owner
Morning briefing	Value for Money/Fraud and Economic Crime
Welcome and Apologies	Noted
Declarations of Interest	Noted
Minutes of meeting 26 March 2024	Noted
Actions from previous meeting	Action Log

Action	Outcome / Owner
Internal Audit Summary of Internal Control 2024/25 updated Plan. Draft Annual Report	Reports from Head of Internal Audit (TIAA)
Audit Committee Annual report	Report from Chair and CFO
Accounting Policies	Report from Assistant Chief Finance Officer (ACO) and CFO
Annual review of Terms of Reference	Reports from CFO
Forward Work Plan	Report from CFO
Part 2 Private Agenda	Noted
Minutes of meeting 26 March 2024	Noted
Actions from previous meeting	Action Log
Fraud Update – Part 2 private agenda	Verbal update
Strategic Risk Register update– Part 2 private agenda	Report from Chief Exec and Chief Constable

Meeting date: 15 October 2024

Action	Outcome / Owner
Morning Briefing	Noted
Welcome and Apologies	Noted
Declarations of Interest	Noted
Minutes of meeting 23rd July	Noted
Actions from previous meeting	Action Log
External Audit 2024/25 Audit Plan	Report from Director, Ernst and Young
Internal Audit 2024/25 Summary of Internal Control	Reports from Head of Internal Audit
Draft Annual Governance Statement 2024/25	Report from CFO
Forward Work Plan	Report from CFO
Part 2 Private Agenda	Noted
Minutes of meeting 23 July 2023	Noted
Actions from previous meeting	Action Log
Fraud Update – Part 2 private agenda	Verbal Update

Action	Outcome / Owner
Strategic Risk Register update– Part 2 private agenda	Report from Chief Exec and Chief Constable

Meeting date: January 2025

Action	Outcome / Owner
Morning Briefing	To be confirmed
Welcome and apologies	Noted
Declarations of Interest	Noted
Minutes of Meeting 15 October 2024	Noted
Actions from previous meeting	Noted
Internal Audit Summary of Internal Control	Reports from Head of Internal Audit
Treasury Management 2024/25 Half Year Update 2025/26 Draft Strategy	Report from Chief Finance Officer (CFO)
Audit Committee Effectiveness (Skills)	Report from CFO
Forward Work Plan	Report from CFO
Part 2 Private Agenda	Noted
Minutes of meeting 15 October 2024	Noted
Actions from previous meeting	Action Log
Fraud Update – Part 2 private agenda	Verbal update

Note:

- An Audit Skills questionnaire will be sent out in October 2024 if required.
- A private meeting with Audit Committee members and Internal and External Audit leads will take place in January 2025. Details will follow once the meeting has been arranged.

Report author: Jill Penn, Chief Finance Officer