

Summary of the Strategic Governance Board Meeting

Date: Tuesday 3 October 2023

Venue: Conference Room, Office of the Police and Crime Commissioner (OPCCN), Wymondham

In attendance:

- Police and Crime Commissioner – Giles Orpen-Smellie, OPCCN
- Chief Constable – Paul Sanford, Norfolk Constabulary
- Chief Executive – Mark Stokes, OPCCN
- Chief Finance Officer – Jill Penn, OPCCN
- Deputy Chief Constable – Simon Megicks, Norfolk Constabulary
- Assistant Chief Officer – Peter Jasper, Norfolk Constabulary
- Director of the Local Policing Delivery Unit – Ralph Jackman, Norfolk Constabulary
- Director of Performance and Scrutiny – Sharon Lister, OPCCN
- Director of Policy, Commissioning and Communications – Dr Gavin Thompson, OPCCN
- Superintendent – Terry Lordan, Norfolk Constabulary
- Head of Performance and Scrutiny – James Stone, OPCCN
- Inspector – Lucy King, Norfolk Constabulary
- Sergeant – Matthew Steward, Norfolk Constabulary
- Performance and Scrutiny Manager – Kirt Wilkinson, OPCCN

Apologies for absence:

- Assistant Chief Constable – Nick Davison, Norfolk Constabulary
- Temporary Assistant Chief Constable – Julie Dean, Norfolk Constabulary
- Temporary Inspector – Alexander Bucher, Norfolk Constabulary
- Communications, Engagement and Standards Lead – Nicola Atter, Norfolk Constabulary

Actions

Action / Decision Title	Description of Action / Decision	Result of Action / Decision
CPS Victim Withdrawal Data	The Deputy Chief Constable to send to the PCC a document of victim withdrawal figures from CPS cases in Norfolk.	The Director of Policy, Commissioning and Communications provided the board with a presentation from the Norfolk & Suffolk Criminal Justice Board which highlighted victims' views on the reasons for disengagement with the CJS, in addition to a Victim Disengagement Review which provided additional commentary. Action closed.
Review of Victim Support under Risk Register Papers	The Chief Constable and the Director of the Local Policing Delivery Unit are to consider incorporating Victim Support as part of Risk Register Papers in light of the CPS backlogs.	The Director of the Local Policing Delivery Unit confirmed that Victim Support is now included within Risk Register Papers as part of the Horizons Scanning Section and will be circulated ahead of the next Strategic Governance Board Meeting. Action closed.
Consider where the National Fraud Strategy fits within the Police and Crime Plan	The PCC is to consider where the new National Fraud Strategy would fit within his Police and Crime Plan with an aim of implementation within any future plan.	The PCC confirmed this is in consideration for future plans. Action closed.
Bring Fraud to a Future Community Safety Partnership Meeting	A representative from Norfolk Constabulary will present the new National Fraud Strategy at a future Community Safety Partnership (CSP) Meeting.	The Chief Executive and Assistant Chief Constable are to have further discussions regarding the presentation for a future CSP meeting. Action ongoing.

Action / Decision Title	Description of Action / Decision	Result of Action / Decision
Consider rescheduling the March 2024 PCC Accountability Meeting.	The Performance and Scrutiny Manager is to consider rearranging the PCC Accountability Meeting scheduled for 19 March 2024 so that it can be held prior to the Norfolk Police and Crime Panel meeting on 18 March 2024.	New action - update to be provided at the next meeting.

Date of next meeting:

Tuesday 23 January 2024