



Corporate Governance Working Group Terms of Reference – 10 October 2023

Terms of Reference

To provide advice to the PCC and Chief Constable on the application of statutory requirements and guidance relating to issues of corporate governance.

To review and provide feedback on the effectiveness of the corporate governance systems determined by the PCC and Chief Constable. This will include, but is not limited to:

- Drafting/updating the local Code of Corporate Governance.
- Monitoring compliance with the Code during the year.
- Ensuring that the requirements of the Accounts and Audit Regulation 2011 are complied with, specifically.
- That the system of internal control is reviewed, and an Annual Governance Statement prepared.
- Monitoring the implementation of agreed action plans to address weakness in systems of governance or control.
- Review and monitor compliance with the Scheme of Governance and Consent including the financial regulations.
- Engaging with the Audit Committee as appropriate.

Membership

Office of the PCC

- Chief Executive

- Chief Finance Officer
- Director Performance and Scrutiny

Constabulary

- Assistant Chief Officer
- Head of Strategic Business and Operational Services
- Head of Finance (sub for Assistant Chief Officer)

Audit Committee

- One member appointed by the Committee.

Frequency

The Group will meet a minimum of 3 times a year.