

Summary of the Strategic Governance Board Meeting

Tuesday 24th January 2023

In attendance:

- Police and Crime Commissioner – Giles Orpen-Smellie, OPCCN
- Chief Constable – Paul Sanford, Norfolk Constabulary
- Deputy Chief Constable – Simon Megicks, Norfolk Constabulary
- Assistant Chief Officer – Peter Jasper, Norfolk Constabulary
- Chief Executive – Mark Stokes, OPCCN
- Chief Finance Officer – Jill Penn, OPCCN
- Director of Performance and Scrutiny – Sharon Lister, OPCCN
- Head of Performance and Scrutiny – James Stone, OPCCN
- Temporary Assistant Chief Constable – Christopher Balmer, Norfolk Constabulary
- Senior News Officer – Laura Bagshaw, Norfolk Constabulary
- Director of Delivery Unit – Ralph Jackman, Norfolk Constabulary
- Inspector – Will Drummond, Norfolk Constabulary
- Business Support Officer – Jordan Mann, OPCCN
- Media and Communications Officer – Sue Starling, OPCCN

Apologies for absence:

- Temporary Assistant Chief Constable – Julie Dean, Norfolk Constabulary
- Director of Policy, Commissioning and Communications – Dr Gavin Thompson, OPCCN
- Detective Chief Inspector – Phil Gray, Norfolk Constabulary
- Corporate News Manager – Nicola Atter, Norfolk Constabulary
- Performance Officer – Kirt Wilkinson, OPCCN
- Performance and Scrutiny Assistant – Daniel Neave, OPCCN

Action/Decision Title	Description of Action/Decision	Result of Action/Decision
Police and Crime Panel Meetings	Performance Officer to add dates of Police and Crime Panel meetings to future SGB agendas.	Action completed and closed.
Forward Work Plan for SGB Agenda Items	Performance Officer to include a Forward Work Plan to future SGB papers which detail agenda items to discuss on a rolling basis.	Action completed and closed.

<p>Norfolk Constabulary Response to HMICFRS' Recommendations from Vetting, Misconduct and Misogyny in the Police Service report</p>	<p>The Deputy Chief Constable to send to the OPCCN an updated copy of the Constabulary response to HMICFRS' recommendations in the recent report.</p>	<p>New action. Update to be provided at the next meeting.</p>
<p>Meeting to Discuss HMICFRS Inspection Metrics</p>	<p>The PCC to meet with the Chief Constable prior to meeting HM Inspector to discuss HMICFRS performance metrics and external inspections.</p>	<p>New action. Update to be provided at the next meeting.</p>
<p>Induction for New Police and Crime Panel Members</p>	<p>The Director of Performance and Scrutiny to contact the Police and Crime Panel to confirm induction dates for new Panel members to arrange a meeting with the PCC and Chief Constable at Hethersett Old Hall School.</p>	<p>New action. Update to be provided at the next meeting.</p>
<p>Audit Risk Register Production for Forward Work Plan</p>	<p>The Chief Finance Officer and the Director of Performance and Scrutiny to discuss the production of Audit Risk Registers for use in the Strategic Governance Board forward work plan.</p>	<p>New action. Update to be provided at the next meeting.</p>