

ORIGINATOR: 7F COMMERCIAL SERVICES

DECISION NO. 42 /2022

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

SUBJECT: Award of Lot 4 - 7F Multi-Disciplinary Construction Consultancy Contract

SUMMARY:

1. This paper seeks approval from the Police and Crime Commissioner to enter into a contract with Ingleton Wood LLP, following the procurement by the Seven Forces Collaboration of a 7F Multi-Disciplinary Construction Consultancy Contract.
2. The contract is for two years in duration, commencing 20th June 2022 (with the option to extend for one period of 24 months, plus a further 12 month period), with the final expiry date being 19th June 2027.

RECOMMENDATION: It is recommended that the Police and Crime Commissioner grants approval to enter into the contract with Ingleton Wood LLP for Multi-Disciplinary Construction Consultancy Services, as described in this paper.

OUTCOME/APPROVAL BY: PCC/CHIEF EXECUTIVE/CHIEF FINANCE OFFICER
The recommendations as outlined above are approved.

Signature



Date: 02/08/2022

DETAIL OF THE SUBMISSION

1. OBJECTIVE:

1.1 The delivery of Lot 4 – Norfolk & Suffolk Multi-Disciplinary Construction Consultancy Contract.

2. BACKGROUND:

2.2 The key objectives from this procurement, was to secure specialist consultancy services, a 'Delivery Partner' across a range of construction related disciplines, pre-vetted, that can be engaged at pace, to ensure Capital programmes across the region can be delivered to time and budget.

2.3 In addition, it was also imperative that supply chain flexibility, differentiated by consultancy fee levels, could also be built into this contract, to enable value for money to be tested throughout and that both local supply chains and national framework agreements can be utilised where appropriate.

2.4 This contract was split into 4 separate Lots;

Lot 1 – BCH

Lot 2 – Essex & Essex Fire & Rescue Services

Lot 3 – Kent

Lot 4 – Norfolk & Suffolk

3. AREAS FOR CONSIDERATION:

3.1 The contract contains 3 Tiers of delivery options, as illustrated below;

Tier 1- Sub £50k = Delivery Partner can procure sub-£50k consultancy projects, via the local supply chain quote process.

Tier 2 - £50-£250k = Delivery Partner will be awarded these contracts directly, ensuring that Capital programmes across Norfolk & Suffolk, are not delayed due to the need to procure individual contracts for each construction project and the associated vetting.

Tier 3 - Over £250k = 7 Forces can negotiate improved rates with the Delivery Partner, or can utilise a National Framework, where this provides best value

3.2 This contract provides a direct route to Specialist Construction Consultancy services, without the need to procure individual contracts for each construction project required.

3.3 The structure of this contract also enables increased flexibility for Estates teams, who can explore VFM at both the lower and high value tiers of consultancy fees

(as illustrated above) maximising SME engagement opportunities at the lower fee level, whilst negotiating improved fees for high value projects.

3.4 In addition, to the variety of disciplines covered, the improved speed of engagement and increased flexibility, the successful organisations are also contracted to deliver significant levels of Social Value to the local area.

3.5 This includes; Employment, Spend in local supply chain, Wellbeing support, CO2 emission reduction and donations to local charities.

3.6 Approval is sought from the Police and Crime Commissioner to enter into the contract as described above. This will enable the Chief Executive to execute the contract on behalf of the Police and Crime Commissioner under the provisions of the Scheme of Governance and consent (including the Contract Standing Orders).

4. OTHER OPTIONS CONSIDERED:

4.1 **Option 1 In-house team-** An in-house team would provide 7F greater control and ownership across all projects. However, the challenge is the ability to recruit and retain local expertise across a diverse range of disciplines. An in-house team would not offer the breadth of specialist experience and knowledge required to cover the projects of all participating forces for all the different projects that are to be delivered. The benefit of a multidisciplinary consultancy is that it can tailor skills and experience to locality and specific project need. The Forces would have to pay them regardless of the volume of work.

4.2 **Option 2 Procure from a framework-** National frameworks such as Pagabo, Perfect Circle and Scape are already set-up with the ability to Direct Award or run Mini-Competitions within their lots, and some provide flexibility between forms of contract. Many national frameworks deliver social value initiatives such as apprenticeship schemes, generating new jobs and work placements.

4.3 However, they are limited in their ability to attract and appoint local SME's who can meet our requirements. They would need to sub-contract through larger companies like Aecom and Willmott Dixon rather than have the opportunity to win work directly.

4.4 Procurement performed a benchmarking exercise to compare the costs of using a national framework versus Chaplin Farrant and external projects and saw no additional value to be gained by using a framework.

4.5 Some of the national Frameworks such as Perfect Circle, NHS SBS and Crown Commercial Services are due to expire within the next two years leaving some uncertainty about their future status. The national frameworks were appointed before Covid and there is a risk that they may not now be responsive or in some cases relevant to current market conditions.

5. STRATEGIC AIMS/OBJECTIVE SUPPORTED:

5.1 To procure a compliant, collaborative contract that delivers value for money across Norfolk & Suffolk.

6. FINANCIAL AND OTHER RESOURCE IMPLICATIONS:

6.1 This is a Framework Agreement and volumes / spend under this arrangement is not guaranteed.

6.2 Final contract costs will be dependent on the number of construction projects, requiring specialist consultancy services, during the contract period.

6.3 However, fee rates for the provision of specialist services, are capped under this contract.

6.4 This is a demand led service so financial estimates are based on historic usage figures, current project consultancy costs, alongside a review of the Capital programme across Norfolk & Suffolk.

6.5 The data below is an analysis based on spending over three full financial years.

Force	Estimated Annual Spend (Min = last 3 years spend Max = +10%)	Contract Value (Initial 2 year term)	Contract Value (5 year term)
Norfolk	£235,000 - £258,000	£470,000 - £516,000	£1,175,000 - £1,290,000
Suffolk	£25,666 - £28,233	£51,332 - 56,466	£128,330 - £141,165

Social Value benefits amounting to £67,229.35 will also be delivered via this contract, across Norfolk & Suffolk.

- 1 x FTE employed from the region
- £35k estimated spend with the local supply chain
- Provision of SimplyHealth & Mental Health First Aiders for Consultancy staff
- £3k donated to local charities

7. OTHER IMPLICATIONS AND RISKS:

7.1 There are no risks on the Police and Crime Commissioner's Risk Registers that are engaged by the matters described in this paper and no changes to these registers are proposed as a result of this paper.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	No
Has the PCC's Chief Finance Officer been consulted?	Yes – signing of the GW1, GW2 and Reg84 Reports
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Market engagement was undertaken to help shape the contract structure. Heads of Estates have been engaged throughout the whole process.
Has communications advice been sought on areas of likely media interest and how they might be managed?	No
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	N/A

Is this report a Confidential Decision?

 NO X

If Yes, please state reasons below having referred to the [PCC Decision Making Policy](#)

APPROVAL TO SUBMIT TO THE DECISION-MAKER (this approval is required only for submissions to the PCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.



Signature:

Date: 02/08/2022

Chief Finance Officer (Section 151 Officer)

I certify that:

- a) there are no financial consequences as a result of this decision,
OR
- b) the costs identified in this report can be met from existing revenue or capital budgets,
OR
- c) the costs identified in this report can be financed from reserves
AND
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

Signature:



Date: 02/08/2022

PUBLIC ACCESS TO INFORMATION: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*