

**ORIGINATOR: JILL PENN, CHIEF FINANCE  
OFFICER**

**DECISION NO. 26 /2021**

**REASON FOR SUBMISSION: FOR DECISION**

**SUBMITTED TO: POLICE AND CRIME COMMISSIONER**

**SUBJECT: SCHEME OF GOVERNANCE AND CONSENT AMENDMENT**

**SUMMARY:**

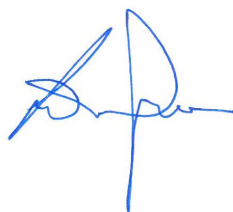
To approve the amendment to the Scheme of Governance and Consent by the inclusion of revised Financial Regulations as agreed by the four Chief Finance Officers for Norfolk and Suffolk Constabularies and Norfolk and Suffolk Police and Crime Commissioners.

**RECOMMENDATION:**

It is recommended that the PCC approves the amendment.

**OUTCOME/APPROVAL BY: PCC/CHIEF EXECUTIVE/CHIEF FINANCE  
OFFICER (Delete as appropriate)**

*The recommendations as outlined above are approved.*



**Signature**

**Date: 04/05/2021**

## **DETAIL OF THE SUBMISSION**

### **1. OBJECTIVE:**

- 1.1 To approve the amendment to the Scheme of Governance and Consent by the inclusion of revised Financial Regulations as agreed by the four Chief Finance Officers for Norfolk and Suffolk Constabularies and Norfolk and Suffolk Police and Crime Commissioners.

### **2. BACKGROUND:**

- 2.1 The Police and Crime Commissioner (PCC) has adopted a number of key corporate governance documents that help contribute to the good governance of the two corporations sole that operate in policing locally, namely the PCC and the Chief Constable. These corporate governance documents include a Scheme of Governance and Consent (the Scheme).
- 2.2 The Scheme has a number of constituent parts, one of which is the Financial Regulations. These regulations, common across Norfolk and Suffolk police areas are reviewed on a regular basis.

### **3. AREAS FOR CONSIDERATION:**

- 3.1 It is now proposed following such a review to adopt the draft revised Financial Regulations. Observations by the Norfolk Office for the PCC have been accommodated. The proposed changes have been jointly considered and agreed by the four CFOs and two Chief Executives, with the Financial Regulations accommodating the changes.

### **4. OTHER OPTIONS CONSIDERED:**

- 4.1 Not applicable.

### **5. STRATEGIC AIMS/OBJECTIVE SUPPORTED:**

- 5.1 Delivers against the Police and Crime Plan strategic objectives, in particular good stewardship of taxpayers' money.

### **6. FINANCIAL AND OTHER RESOURCE IMPLICATIONS:**

- 6.1 There are no direct financial implications arising from consideration of the paper.

### **7. OTHER IMPLICATIONS AND RISKS:**

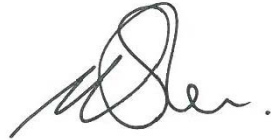
- 7.1 There are no other material implications or risks associated with consideration of this paper.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	YES
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	NO
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES
<p data-bbox="188 1339 772 1373"><b>Is this report a Confidential Decision?</b></p> <div style="display: flex; justify-content: space-around; align-items: center;"> <input data-bbox="1051 1355 1171 1424" type="checkbox"/> <input data-bbox="1244 1355 1364 1424" type="checkbox" value="NO"/> </div> <p data-bbox="188 1451 1417 1485">If Yes, please state reasons below having referred to the <a href="#">PCC Decision Making Policy</a></p>	

**APPROVAL TO SUBMIT TO THE DECISION-MAKER** (this approval is required only for submissions to the PCC).

**Chief Executive**

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.



**Signature:**

**Date: 04/05/2021**

**Chief Finance Officer (Section 151 Officer)**

I certify that:

- a) there are no financial consequences as a result of this decision,  
OR
- b) the costs identified in this report can be met from existing revenue or capital budgets,  
OR
- c) the costs identified in this report can be financed from reserves  
AND
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

**Signature:**



**Date: 04/05/2021**

**PUBLIC ACCESS TO INFORMATION:** *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*