

ORIGINATOR: Stephanie Stearman

DECISION NO. 52/2020

REASON FOR SUBMISSION: For Decision

SUBMITTED TO: Lorne Green – Police and Crime Commissioner for Norfolk

**SUBJECT: Ministry of Justice COVID-19 Extraordinary Fund Round 1 –
Extension of Delivery Period**

SUMMARY:

This Decision Notice seeks approval from the Police and Crime Commissioner of Norfolk to agree an extension to the delivery period of those providers who have been grant funded under the Ministry of Justice (MoJ) 'Covid-19 Extraordinary Funding Round 1 for Domestic Abuse and Sexual Violence Support Services'. These additional five months, granted by the MoJ, will extend the delivery period until 31st March 2021.

All providers funded under the Extraordinary Fund were offered the opportunity to extend their delivery period. Those providers that chose to utilise this extension are detailed below:

- The Change Project
- The One to One Project
- Orwell Housing
- Spurgeons
- Leeway Domestic Abuse and Violence Services

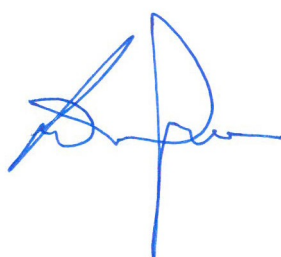
The offer of an extension to the delivery period was provided by the MoJ to enable the original funding to be used over a longer period to more effectively meet the needs of the victims. This funding is vital in supporting providers of domestic abuse and sexual violence services to cope with the short-term disruption, increased demand and incurred additional costs in sustaining their activities due to the effects of the Covid-19 pandemic.

This extension to the delivery period is not accompanied by any additional funding.

RECOMMENDATION: It is recommended that the Police and Crime Commissioner for Norfolk approves the extension to the delivery period of those providers who have been grant funded under the Ministry of Justice (MoJ) 'Covid-19 Extraordinary Funding Round 1 for Domestic Abuse and Sexual Violence Support Services' until 31st March 2021.

OUTCOME/APPROVAL BY: PCC

The recommendations as outlined above are approved.



Signature

Date 18/01/2021

DETAIL OF THE SUBMISSION

1. OBJECTIVE:

- 1.1 Measures announced over recent months to tackle coronavirus (COVID-19) have seen people's day-to-day lives drastically altered. These changes have been essential to beat the coronavirus and protect the NHS.
- 1.2 The government acknowledged that the order to stay at home can cause anxiety for those who are experiencing or feel at risk of domestic abuse or sexual violence. There is never an excuse for domestic abuse/sexual violence, no matter what the circumstances are.
- 1.3 In response and to the above and to support victims of domestic abuse and/or sexual violence the Ministry of Justice (MoJ) released a fund known as the COVID-19 Extraordinary Fund which was devolved to Police and Crime Commissioners to administer within their respective areas.
- 1.4 The MoJ have successfully secured agreement to extend the delivery period for this funding until 31st March 2021. This will allow providers in receipt of the funding to use it over a longer period of time and more effectively meet the needs of victims.
- 1.5 The funding devolved for Round 1 to the Norfolk Police and Crime Commissioner was a total amount of up to £249,819. This fund was released

and publicised by the Office of the Police and Crime Commissioner for Norfolk (OPCCN) through a variety of digital platforms, forums, boards and groups inviting those organisations that met criteria to bid for funding under the funding streams.

1.6 To be eligible for the funding, organisations had to be a registered charity, a charitable incorporated organisation, or a social enterprise, including companies limited by guarantee and community interest companies. They had to provide support services which have the purpose of helping victims of crime cope with the impacts of crime, and, as far as possible, recover from the harm they have experienced.

2 BACKGROUND:

2.1 On 2 May 2020, the Government announced a package of £76m extra funding to support victims and survivors of domestic abuse (DA), sexual violence (SV), vulnerable children and their families, as well as victims of modern slavery, during the COVID-19 emergency pandemic.

2.2 Of this £76m funding package, £25m will be administered by the Ministry of Justice (MoJ). This is in addition to the £3m per annum (until 2022) funding we are providing to support the recruitment of Independent Sexual Violence Advisers (ISVAs).

2.3 The overarching aim is to ensure that the funding is allocated across the sector in England and Wales, reaching support organisations of all sizes and those with the greatest need. We are trying to keep the processes as simple and efficient as possible to ensure that the funding gets to the organisations that need it as quickly as possible. To achieve this, we are, where it exists, using existing funding channels and data on demand and need.

2.4 MoJ funding will be distributed via Police and Crime Commissioners (PCCs). The breakdown in the allocation of this funding is shown in the table below. £5m of the funding will also be provided to organisations that are already funded through the national Rape Support Fund (RSF). The guidance document for the allocation through the RSF is <https://www.gov.uk/guidance/covid-19-funding-for-domestic-abuse-and-sexual-violence-support-services>

2.5 The details on how the rest of the £76m funding package is being administered and the purpose of each fund is also provided below. Support organisations may find that they need to request funding from more than one fund, depending on the type of provision they require.

2.6 The Ministry of Housing, Communities and Local Government (MHCLG) published guidance on 7 May 2020 on how organisations can access the £10m funding allocated for domestic abuse safe accommodation. Details can be found here: <https://www.gov.uk/government/publications/domestic-abuse-safe-accommodation-covid-19-emergency-support-fund>

2.7 The Home Office published initial guidance on 19 May 2020, on how organisations could access £2m for domestic abuse. Organisations eligible for the Home Office fund would include:

- Organisations which provide a national service (i.e. covering all of England and/or Wales).
- Organisations where the supported victims are very geographically dispersed over multiple PCC areas, and/or no one PCC area is the clear base for the majority of victims.
- Umbrella or second tier organisations.
- Organisations which do capacity building, or which support other organisations to support victims and survivors. This includes those supporting the police in their response to domestic abuse. It also includes those supporting local authorities or other statutory bodies.

2.8 National Lottery Funding is part of the wider £750m civil society support package that the Government announced on 8 April. In addition to funding being distributed by central Government Departments, part of this package includes an open fund for charities and social enterprises working with vulnerable people affected by the crisis in England. This will be provided through the National Lottery Community Fund.

3 **AREAS FOR CONSIDERATION:**

3.1 The COVID-19 extraordinary funding is from 24 March to 31 October 2020 to meet the additional costs registered charities or social enterprise have incurred or will incur whilst adapting their services during the pandemic. Some of these organisations were unable to have all services/equipment purchased in place by the initial deadline of 31st October 2020. To support these funded organisations the Ministry of Justice extended the deadline for those organisations who were experiencing difficulties to 31st March 2021.

4 **OTHER OPTIONS CONSIDERED:**

Not Applicable

5 **STRATEGIC AIMS/OBJECTIVE SUPPORTED:**

5.1 To meet the strategic aim/objective of the COVID-19 Extraordinary fund, funding will support Domestic Abuse and Sexual Violence delivery as follows:

DA specific funding, the primary purpose of the organisation's service must be to provide support to female and/or male victims who have experienced DA at any point in their life. This includes adults and children. Funding can be used to support those agencies who have either:

- (a) an existing Grant/Contract with the OPCCN
- (b) does not have an existing Grant/Contract with the OPCCN

SV specific funding, the primary purpose of the organisation's service must be to provide support to female and/or male victims who have experienced

rape or sexual abuse at any point in their life. This includes adults and children. The funding can be used to support existing clients as well as new referrals.

6 FINANCIAL AND OTHER RESOURCE IMPLICATIONS:

6.1 There are no financial implications for this decision notice. The decision would be to extend the amount of time that providers have to utilise existing funding that was allocated to them under the MoJ Covid-19 Extraordinary Fund Round 1.

7 OTHER IMPLICATIONS AND RISKS:

7.1 There are no major implications or risks associated with the decision paper.

7.2 In line with usual government grants, PCCs must ensure that organisations **do not** use the funding for any of the following activities:

- campaigning activities (this fund is to support the delivery of direct services for vulnerable people);
- religious activities outside of projects benefiting the wider community and not containing religious content;
- political or lobbying activities;
- loan repayments; or
- activities that make profit for private gain

7.3 The OPCCN assessed the eligibility of applicants and their applications and the appropriate due diligence checks have been completed.

7.4 All organisations awarded funding will need to comply with the 'Check List' that was published when the Extraordinary Grant was released:

<https://www.norfolk-pcc.gov.uk/news/organisations-urged-to-bid-for-vital-funding-to-help-domestic-abuse-and-sexual-violence-victims/>

7.5 The MoJ have also provided information with the Grant Agreement to cross check bids and ensure there is no duplication of ask across different COVID-19 funding streams. The OPCCN has completed this cross check and confirmed to the MoJ that funding offered will not result in duplicate funding.

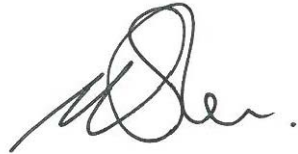
7.6 Should there be any risk to the service being delivered, each organisation is required to notify the OPCCN as per the conditions of the award.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	NO
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	YES
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES
<p data-bbox="188 1422 772 1458">Is this report a Confidential Decision?</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <input data-bbox="1050 1440 1171 1509" type="checkbox"/> <input data-bbox="1244 1440 1366 1509" type="checkbox" value="NO"/> </div> <p data-bbox="188 1534 1417 1570">If Yes, please state reasons below having referred to the PCC Decision Making Policy</p>	

APPROVAL TO SUBMIT TO THE DECISION-MAKER (this approval is required only for submissions to the PCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.



Signature:

Date: 18/01/2021

Chief Finance Officer (Section 151 Officer)

I certify that:

- a) there are no financial consequences as a result of this decision,
OR
- b) the costs identified in this report can be met from existing revenue or capital budgets,
OR
- c) the costs identified in this report can be financed from reserves
AND
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

Signature:



Date: 18/01/2021

PUBLIC ACCESS TO INFORMATION: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*



Grant Agreement Variation Form No 2

Provider: The One to One Project	Agreement No: 2020/27
Title: Support for victims of sexual violence during the ongoing pandemic	Agreement Period: 1st November 2020-31st March 2021

The government has acknowledged that during coronavirus the order to stay at home caused anxiety for those who are experiencing or feel at risk of domestic abuse or sexual violence. In response to this and to support victims of domestic abuse and/or sexual violence the Ministry of Justice (MoJ) released a fund known as COVID-19 Extraordinary Fund, for the period 24th March 2020 and up to the 31st Oct 2020, which was devolved to the Police and Crime Commissioners to administer within their respective areas.

Following this first release of Funding came a second wave of funding under the COVID-19 Extraordinary Fund from the Ministry of Justice, known as COVID-19 Round 2.

The Office of the Police and Crime Commissioner for Norfolk, utilising devolved MoJ COVID-19 Round 2 Funding, has extended funding provision to The One to One Project to cover additional staff costs caused by the continuation of the COVID-19 pandemic, the training of volunteers to support the service, mobile phones and additional PPE and cleaning equipment. The One to One Project will ensure the funding is used directly to support this additional need of victims of sexual violence. The value of funding for this extension is £11,000.

The Office of the Police and Crime Commissioner is working directly with front line services to ensure they have an evidence base of need and have the voice of the victim at the very heart of developing additional support.

The Office of the Police and Crime Commissioner is working closely with partner agencies through the County's Domestic Abuse Delivery Group. Membership includes; Norfolk Constabulary, Office of the Police and Crime Commissioner (Chair), Adult Social Services, Children's Services, County Community Safety Partnership, Public Health, District Councils, NHS, and Housing Providers.


Purpose/key deliverables:

The Recipient shall provide dedicated emotional and practical support services for victims of crime (as defined in Article 2(1)(a) of the Victims' Directive, but restricted to victims of domestic abuse and their families - to help them cope and, as far as possible recover from the effects of crime.

The grant was awarded for meeting essential staffing costs to support additional demand of service, training of volunteers, mobile phones, additional PPE and cleaning equipment.

Reporting – will be required on progress from this additional funding and the Ministry of Justice reporting matrix will be required to be completed at year end.

Terms and conditions are as per main grant agreement.

Signed for and on behalf of the Commissioner  _____
Name Mark Stokes
Position Chief Executive
Date 18/01/2021

Signed for and on behalf of the Provider ONE TO ONE PROJECT
Name DEBORAH REBAN.
Position PROJECT MANAGER
Date 4.1.2021.





Grant Agreement Variation Form No 1

Provider: Leeway Domestic Violence and Abuse Services	Agreement No: 2020/27
Title: Support for victims of domestic abuse during the ongoing pandemic – repurposing of funds.	Agreement Period: 24 March 2020 – 31st October 2020

The government has acknowledged that during coronavirus the order to stay at home caused anxiety for those who are experiencing or feel at risk of domestic abuse or sexual violence. In response to this and to support victims of domestic abuse and/or sexual violence the Ministry of Justice (MoJ) released a fund known as COVID-19 Extraordinary Fund, for the period 24th March 2020 and up to the 31st Oct 2020, which was devolved to the Police and Crime Commissioners to administer within their respective areas.

The Office of the Police and Crime Commissioner for Norfolk, utilising devolved MoJ COVID-19 Extraordinary Funding, awarded a grant to Leeway for £31,057 for additional technology to enable staff to work flexibly as per government guidelines and to provide Personal Protective Equipment (PPE) to ensure that staff are able to support service users safely during the pandemic.

At the end of their delivery period Leeway reported a £689 underspend due to having procured more cost-effective hardware than was projected in their original bid. The MoJ have agreed that this underspend may be repurposed and instead utilised for additional PPE. This will allow Leeway to continue accessing those domestic abuse victims who required face-to-face support in a safe and effective way.

Financial breakdown of repurposed budget for period 24 March 2020 – 31st March 2021.

ITEM	2019/20	2020/21
Laptops and Smartphones for Norfolk High-Risk IDVAs and Refuge Staff		£28,230
PPE Equipment for Norfolk High-Risk IDVAs and Refuge Staff	£2,826	
TOTAL FUNDING (rounded up to nearest £)	£31,057	

The Office of the Police and Crime Commissioner is working directly with front line services to ensure they have an evidence base of need and have the voice of the victim at the very heart of developing additional support.

The Office of the Police and Crime Commissioner is working closely with partner agencies through the County's Domestic Abuse Delivery Group. Membership includes; Norfolk Constabulary, Office of the Police and Crime Commissioner (Chair), Adult Social Services, Children's Services, County Community Safety Partnership, Public Health, District Councils, NHS, and Housing Providers. This group works across all sectors (statutory, private, third/charity) a countywide approach to support victims of domestic abuse is being developed.

Purpose/key deliverables:

The Recipient shall provide dedicated emotional and practical support services for victims of crime (as defined in Article 2(1)(a) of the Victims' Directive, but restricted to victims of domestic abuse and their families - to help them cope and, as far as possible recover from the effects of crime.

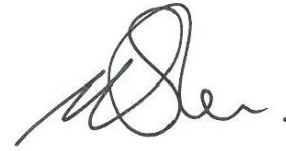
The grant was awarded for meeting essential costs of sustaining current activities, such as the purchasing of assets to support the move to remote and digital working, and additional staff to cover those unable to work for reasons related to COVID-19.

Outputs

- PPE equipment for Norfolk High-Risk IDVAs and Norfolk refuge staff
- 14 x smartphones for Norfolk High-Risk IDVAs
- 18 x smartphones for Norfolk refuge staff
- 14 x laptops for Norfolk High-Risk IDVA service
- 18 x laptops for Norfolk refuge staff
- Number of Victims referred by crime type (both new and existing)
- Number of Victims receiving support by crime type (both new and existing)
- Average (over the reporting period) number of victims on waiting lists
- Average (over the reporting period) waiting time for victims on waiting lists
- Number of victims who are eligible where the support service has been unable to contact the victim
- Number of victims who are eligible and then decide to disengage (including from either initial support offer or whilst receiving on-going support)
- Number of victims who engaged with support services who required additional needs e.g. financial help, housing etc.
- Number of victims who engaged with support services who presented with mental health needs
- Number of victims who engaged with support who reported the crime to the police
- Protected characteristics of victims who engaged with support by crime type including gender, age, sexual orientation, ethnicity and disability.


NOT PROTECTIVELY MARKED

Terms and conditions are as per main grant agreement.



Signed for and on behalf of the Commissioner

Name MARK STOKES
Position CHIEF EXECUTIVE OFFICER
Date 18/01/2021

Signed for and on behalf of the Provider 
Name Mandy PROCTOR
Position CEO
Date 12/11/2020



Grant Agreement Variation Form No 1

Provider: Orwell Housing	Agreement No: 2020/27
Title: Support for victims of domestic abuse during the ongoing pandemic	Agreement Period: 24 March 2020 – 31st October (7 months) with an extension 5 months to delivery period until 31st March 2021

The government has acknowledged that during coronavirus the order to stay at home caused anxiety for those who are experiencing or feel at risk of domestic abuse or sexual violence. In response to this and to support victims of domestic abuse and/or sexual violence the Ministry of Justice (MoJ) released a fund known as COVID-19 Extraordinary Fund, for the period 24th March 2020 and up to the 31st Oct 2020, which was devolved to the Police and Crime Commissioners to administer within their respective areas.

The Office of the Police and Crime Commissioner for Norfolk, utilising devolved MoJ COVID-19 Extraordinary Funding, awarded a grant to Orwell Housing for additional technology (as detailed below) to enable home working as per the government guidelines and additional staff hours to expand delivery of the Freedom Programme online to 50 women within Norfolk who would otherwise not be able to access the programme due to Covid-19.

Due to the continued COVID circumstances the MoJ has agreed to extend the delivery period of the provision of the Extraordinary Funding to the 31st March 2021. This will provide Orwell Housing the opportunity to utilise their original funding grant over a realistic timeframe. The specification can be found in original Decision number 2020/27.

Total of grant awarded but to now cover the period 24 March 2020 – 31st March 2021.

ITEM	2020/2021
2 x Laptops	£1,390
2 x Microsoft Licenses	£342
Additional Staffing Hours	£6,106
Freedom Booklets and Postage	£500
3 x Galaxy Tablets	£600
TOTAL FUNDING (rounded up to nearest £)	£8,938

The Office of the Police and Crime Commissioner is working directly with front line services to ensure they have an evidence base of need and have the voice of the victim at the very heart of developing additional support.

The Office of the Police and Crime Commissioner is working closely with partner agencies through the County's Domestic Abuse Delivery Group. Membership includes; Norfolk Constabulary, Office of the Police and Crime Commissioner (Chair), Adult Social Services, Children's Services, County Community Safety Partnership, Public Health, District Councils, NHS, and Housing Providers. This group works across all sectors (statutory, private, third/charity) a countywide approach to support victims of domestic abuse is being developed.

Purpose/key deliverables:

The Recipient shall provide dedicated emotional and practical support services for victims of crime (as defined in Article 2(1)(a) of the Victims' Directive, but restricted to victims of domestic abuse and their families - to help them cope and, as far as possible recover from the effects of crime.

The grant was awarded for meeting essential costs of sustaining current activities, such as the purchasing of assets to support the move to remote and digital working, and additional staff to cover those unable to work for reasons related to COVID-19.

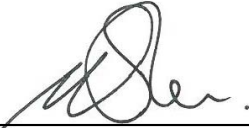
Outputs

- 2 x Laptops
- 2 x Microsoft Licenses
- 2 x 8 hours of additional staff time per week to expand delivery of the Freedom Programme online to 50 women within Norfolk who would otherwise not be able to access the programme due to Covid-19.
- Freedom Booklets and Postage
- 3 x Galaxy Tablets
- Number of Victims referred by crime type (both new and existing)
- Number of Victims receiving support by crime type (both new and existing)
- Average (over the reporting period) number of victims on waiting lists
- Average (over the reporting period) waiting time for victims on waiting lists
- Number of victims who are eligible where the support service has been unable to contact the victim
- Number of victims who are eligible and then decide to disengage (including from either initial support offer or whilst receiving on-going support
- Number of victims who engaged with support services who required additional needs e.g. financial help, housing etc.
- Number of victims who engaged with support services who presented with mental health needs
- Number of victims who engaged with support who reported the crime to the police

NOT PROTECTIVELY MARKED

- Protected characteristics of victims who engaged with support by crime type including gender, age, sexual orientation, ethnicity and disability.

Terms and conditions are as per main grant agreement.

Signed for and on behalf of the Commissioner  _____

Name Mark Stokes

Position Chief Executive

Date 18/01/2021

Signed for and on behalf of the Provider  _____

Name Rowan Procter

Position Director of Care & Support

Date 14 January 2021



Grant Agreement Variation Form No 1

Provider: Spurgeons Children's Charity	Agreement No: 2020/27
Title: Support for victims of domestic abuse during the ongoing pandemic	Agreement Period: 24 March 2020 – 31st October (7 months) with an extension 5 months to delivery period until 31st March 2021

The government has acknowledged that during coronavirus the order to stay at home caused anxiety for those who are experiencing or feel at risk of domestic abuse or sexual violence. In response to this and to support victims of domestic abuse and/or sexual violence the Ministry of Justice (MoJ) released a fund known as COVID-19 Extraordinary Fund, for the period 24th March 2020 and up to the 31st Oct 2020, which was devolved to the Police and Crime Commissioners to administer within their respective areas.

The Office of the Police and Crime Commissioner for Norfolk, utilising devolved MoJ COVID-19 Extraordinary Funding, awarded a grant to Spurgeons for additional IDVA hours to provide dedicated integrated emotional, and practical support to victims of domestic abuse to help them cope and, as far as possible recover from the effects of the abuse and a laptop to enable home working.

Due to the continued unprecedented COVID circumstances the MoJ has agreed to extend the delivery period of the original provision of the Extraordinary Funding to the 31st March 2021. This will provide Spurgeons the opportunity to utilise their original funding grant over a realistic timeframe. In agreement with the MoJ, the funding initially allocated for a laptop has been repurposed for 72 additional IDVA hours over 8 weeks. Specification details can be found in original Decision number 2020/27 and Grant Agreement.

Total of grant awarded but to now cover the period 24 March 2020 – 31st March 2021.

ITEM	2020/2021
Additional hours for IDVA worker	£3,689
TOTAL FUNDING (rounded up to nearest £)	£3,689

Purpose/key deliverables:

The Recipient shall provide dedicated emotional and practical support services for victims of crime (as defined in Article 2(1)(a) of the Victims' Directive, but restricted to victims of domestic abuse and their families - to help them cope and, as far as possible recover from the effects of crime.

The grant was awarded for meeting essential costs of sustaining current activities, such as the purchasing of assets to support the move to remote and digital working, and additional staff to cover those unable to work for reasons related to COVID-19.

Outputs

- Additional hours per week for IDVA Worker (12 x additional hours per week until October 31st and 9 x additional hours per week after).
- Number of Victims referred by crime type (both new and existing)
- Number of Victims receiving support by crime type (both new and existing)
- Average (over the reporting period) number of victims on waiting lists
- Average (over the reporting period) waiting time for victims on waiting lists
- Number of victims who are eligible where the support service has been unable to contact the victim
- Number of victims who are eligible and then decide to disengage (including from either initial support offer or whilst receiving on-going support
- Number of victims who engaged with support services who required additional needs e.g. financial help, housing etc.
- Number of victims who engaged with support services who presented with mental health needs
- Number of victims who engaged with support who reported the crime to the police
- Protected characteristics of victims who engaged with support by crime type including gender, age, sexual orientation, ethnicity and disability.

The Office of the Police and Crime Commissioner is working directly with front line services to ensure they have an evidence base of need and have the voice of the victim at the very heart of developing additional support.

The Office of the Police and Crime Commissioner is working closely with partner agencies through the County's Domestic Abuse Delivery Group. Membership includes; Norfolk Constabulary, Office of the Police and Crime Commissioner (Chair), Adult Social Services, Children's Services, County Community Safety Partnership, Public Health, District Councils, NHS, and Housing Providers. This group works across all sectors (statutory, private, third/charity) a countywide approach to support victims of domestic abuse is being developed.

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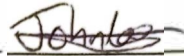
Signed for and on behalf of the Commissioner _____

Name Mark Stokes

Position Chief Executive

Date 18/01/2021

Signed for and on behalf of the Provider _____



Name John Lee

Position Service Manager

Date 13/11/2020