



OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

ORIGINATOR: Chief Executive

DECISION NO. 29/2019

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

SUBJECT: Independent Custody Visiting Association (ICVA) – Membership Subscription 2019/20

SUMMARY:

The Independent Custody Visiting Association (ICVA) is a Company Limited by Guarantee that promotes custody visiting processes nationally through advocacy, training, publicity and ongoing support to all involved in the process. This report asks for the PCC to consider whether they would like to continue with their subscription and subscribe to the Association for the year 2019/2020.

RECOMMENDATION:

It is recommended that the PCC subscribes to ICVA for the period 2019/20 at a cost of £840.

OUTCOME/APPROVAL BY: PCC/CHIEF EXECUTIVE/CHIEF FINANCE OFFICER
(Delete as appropriate)

The recommendations as outlined above are approved.

Signature

Date 12/06/19

DETAIL OF THE SUBMISSION

1. OBJECTIVE:

- 1.1 To support and enhance the delivery of the Independent Custody Visiting Scheme in Norfolk. Every PCC has a statutory duty to implement and manage an Independent Custody Visiting Scheme.

2. BACKGROUND:

- 2.1 The Independent Custody Visiting Association (ICVA) is a Company Limited by Guarantee that promotes the custody visiting process nationally through advocacy, training, publicity and ongoing support to all involved in the process.

- 2.2 Ongoing benefits of subscribing to ICVA's services for 2019/20 include:

- An active members' website that provides a library of resources and a forum for discussion.
- Four new 'bitesize' training modules on topics chosen by our members.
- Two 'Train the Trainer' sessions for scheme staff and volunteers who run your training.
- Policy guidance and regular communication via ICVA's weekly newsletter.
- Access to a National Expert Forum to share practice, learning, resources and conduct joint projects.
- ICVA's attendance at a regional engagement event, bespoke to each region.
- Access to the scheme managers' conference – with presentations from top professionals, training and an opportunity to meet with other scheme managers.
- Access to the annual ICV National Conference to invest in and thank volunteers.
- National guidance on data collection during visits.
- Regular meetings with national bodies, including the Home Office, to give your schemes a national voice on custody matters.
- ICVA representation of ICV schemes in England and Wales in the National Preventive Mechanism (<http://www.nationalpreventivemechanism.org.uk>) helping to deliver PCC's duties under the UN Convention.

- 2.3 New benefits for 2019/20 are:

- Access to ICVA's new Quality Assurance Framework – a tool to help assess the strength of the ICV scheme and provide an opportunity to achieve silver, gold or platinum standard.
- Online and face-to-face support to help schemes to achieve the highest rating they can within the Quality Assurance Framework.
- Guidance and support to help schemes to prepare for, take part in, and respond to joint HMICFRS and HMIP inspections of police custody.
- Leadership and support on equality and diversity within custody visiting. Work will train scheme managers on equality issues within custody and the Public Sector Equality Duty.
- Support and empowerment for schemes to increase diversity of volunteers, understand current issues and train their ICVs.
- Shared resources such as forms and administrative documents, developed in consultation with schemes, to prevent duplication of effort and support high quality work.

- At least three 'masterclass' sessions for schemes to support their work.
- A new ICVA website with up to date and more accessible information for ICVs and contact details for all schemes for those wishing to volunteer.
- New communication and training methods that will ensure maximum coverage of support for scheme managers and ICVs such as webinars, streaming training and publishing YouTube videos.

3. AREAS FOR CONSIDERATION:

3.1 The cost of subscribing to ICVA for 2019/20 is £840.

4. OTHER OPTIONS CONSIDERED:

4.1 There are no other options for consideration as ICVA is the only association that provides these services to support independent custody visiting.

5. STRATEGIC AIMS/OBJECTIVE SUPPORTED:

5.1 Supporting PCCs statutory duties to provide an independent custody visiting scheme in Norfolk.

6. FINANCIAL AND OTHER RESOURCE IMPLICATIONS:

6.1 No other financial or resource implications.

7. OTHER IMPLICATIONS AND RISKS:

7.1 No other implications or risks.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	NO
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	NO
Has communications advice been sought on areas of likely media interest and how they might be managed?	YES
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	N/A

APPROVAL TO SUBMIT TO THE DECISION-MAKER (this approval is required only for submissions to the PCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.

Signature:



Date 12-6-19

Chief Finance Officer (Section 151 Officer)

I certify that:

- a) there are no financial consequences as a result of this decision,
OR
- b) the costs identified in this report can be met from existing revenue or capital budgets,
OR
- c) the costs identified in this report can be financed from reserves
AND
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

Signature:



Date: 12.6.2019

PUBLIC ACCESS TO INFORMATION: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*

