

ORIGINATOR: Chief Finance Officer

DECISION NO. 37/2020

REASON FOR SUBMISSION: For Decision

SUBMITTED TO: Police and Crime Commissioner

SUBJECT: Audit Committee - Membership

SUMMARY: The Home Office Financial Management Code of Practice require the PCC and the Chief Constable to operate an independent Audit committee of between 3 and 5 members. The current Audit committee is comprised of 5 members, including the chairman.

Four out of the 5 members were due to end their terms of office this year. However, with the current uncertainty with COVID -19 all 4 have agreed to stay on for a further 3-year term, rather than have to undertake a recruitment process at this time.

RECOMMENDATION: To agree to the further term for the audit members with their current allowances.

OUTCOME/APPROVAL BY: PCC/CHIEF EXECUTIVE/CHIEF FINANCE OFFICER (Delete as appropriate)

The recommendations as outlined above are approved.



Signature

Date: 07/10/2020

DETAIL OF THE SUBMISSION

1. KEY ISSUES FOR CONSIDERATION:

- 1.1 The audit committee is an established body with experienced members both in external skills and up to date knowledge of the work of the OPCC and the Constabulary.
- 1.2 Recruitment of members at this time may be difficult and may mean a gap at a time when the annual accounts are about to be considered by the Committee.

2. STRATEGIC AIMS/OBJECTIVE SUPPORTED:

This approach will ensure good stewardship of tax payers' money.

3. FINANCIAL AND OTHER RESOURCE IMPLICATIONS:

The full year annual cost of the allowances is £16,000.

4. OTHER IMPLICATIONS AND RISKS:

- 4.1 The Committee regularly reviews its Terms of Reference and has recently agreed that members should only serve 2 terms therefore a recruitment process will be required in 2023 to refresh the committee membership.
- 4.2 For transparency the names of Committee members, the allowance and expenses paid is published on the PCCs website.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	No but HR advice has been sought
Has the PCC's Chief Finance Officer been consulted?	Author
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes
Has communications advice been sought on areas of likely media interest and how they might be managed?	Yes
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	Yes

APPROVAL TO SUBMIT TO THE DECISION-MAKER (this approval is required only for submissions to the PCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.

Signature:



Date: 07/10/2020

Chief Finance Officer (Section 151 Officer)

I certify that:

- a) there are no financial consequences as a result of this decision,
OR
- b) the costs identified in this report can be met from existing revenue or capital budgets,
OR
- c) the costs identified in this report can be financed from reserves
AND
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

Signature:



Date: 07/10/2020

PUBLIC ACCESS TO INFORMATION: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*