

Office of the Police and Crime Commissioner for Norfolk
Record of Expenditure for Financial Year 2019/20
Jill Penn - Chief Finance Officer

Please note: those expenses marked * have been incurred directly by the OPCCN i.e. not incurred by the Chief Finance Officer and reimbursed to her

| Date | Expenses Type (e.g. Travel, accommodation) | Location | Description (NB: if Hotel Accommodation incurred, include time of departure/return) | Class of Travel | Miles Claimed | Rate per Mile £ | Mileage Allowance Claimed | Subsistence Expenses | Fares & Other Authorised Payments | Total |
|------------|--|---|---|-----------------|---------------|-----------------|---------------------------|----------------------|-----------------------------------|--------|
| 20/06/2019 | Subsistence | City Hall, Norwich | Car parking in relation to Norfolk Finance Officers meeting at Norwich City Council | | | | | | £6.00 | £6.00 |
| 08/07/2019 | Subsistence | CIPFA Conference, Birmingham | Subsistence (meal) at CIPFA Conference in Birmingham | | | | | £22.60 | | £22.60 |
| 15/07/2019 | Travel | Suffolk Constabulary Police HQ, Martlesham, Ipswich | Meeting with Chief Finance Officer at Suffolk Constabulary Police HQ | Car | 117 | £0.45 | £52.65 | | | £52.65 |
| 24/07/2019 | Travel | North Norfolk District Council, Cromer, Norfolk | Meeting with Chief Finance Officer at North Norfolk District Council Offices | Car | 53 | £0.45 | £23.85 | | | £23.85 |
| 31/07/2019 | Subsistence | Station Car Park – Norwich | Parking in relation to attending the PACCTS Meeting – Guildhall, London | | | | | | £11.00 | £11.00 |
| 02/08/2019 | Travel | Thetford Innovation Centre, Norfolk | Meeting with CFO from Kent PCC's office at Thetford, Norfolk | Car | 94 | £0.45 | £42.30 | | | £42.30 |
| 06/08/2019 | Travel | West Suffolk House, Bury St Edmunds, Norfolk | Meeting Section 151 Officer from Essex PCC's office at West Norfolk House, Bury St Edmunds, Norfolk | Car | 100 | £0.45 | £45.00 | | | £45.00 |
| 12/08/2019 | Travel | Cambridgeshire Constabulary HQ offices | Meeting with Head of Finance at Cambridgeshire Constabulary Headquarters | Car | 92 | £0.45 | £41.40 | | | £41.40 |
| 30/09/2019 | Subsistence | Norwich City Council – car parking | Meeting at Norwich City Council with CFO/Section 151 Officer | | | | | | £4.00 | £4.00 |
| 02/10/2019 | Travel | King's Lynn & West Norfolk Borough Council | Meeting with CFO at King's Lynn & West Norfolk Borough Council | Car | 97 | £0.45 | £43.65 | | | £43.65 |
| 04/10/2019 | Travel | Thetford Innovation Centre, Thetford | Meeting with 7 CFO's across region at Thetford Innovation Centre | Car | 108 | £0.45 | £48.60 | | | £48.60 |
| 08/10/2019 | Subsistence | London – car parking | PACCTS Meeting in London | | | | | | £11.00 | £11.00 |
| 25/11/2019 | Subsistence | London – car parking | Local Audit Quality Forum – Smith Square, London | | | | | | £11.00 | £11.00 |
| 26/11/2019 | Travel | Great Yarmouth Borough Council | Meeting with CFO at Great Yarmouth Borough Council offices | Car | 56 | £0.45 | £25.20 | | | £25.20 |

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| 26/11/2019 | Subsistence | Great Yarmouth – car parking | Great Yarmouth Borough Council | | | | | | £3.00 | £3.00 |
| 10/01/2020 | Travel | Cambridge Business Park | External Audit Planning Session – Ernst & Young, Cambridge | Car | 108 | £0.45 | £48.60 | | | £48.60 |
| Total | | | | | 825 | £0.45 | £371.25 | £22.60 | £46.00 | £439.85 |