

**ORIGINATOR:** Victoria Curtis 22.06.20

**DECISION NO.** 23/2020

**REASON FOR SUBMISSION:** For approval and signature

**SUBMITTED TO:** CEO Mark Stokes

**SUBJECT:** Variation to the Joint Information Management Department Section 22a Collaboration Agreement.

**SUMMARY:**

This report is to request a variation to the Joint Information Management Department Section 22a Collaboration Agreement with an extension for a period of no more than 12 months to 31<sup>st</sup> July 2021, in order to accommodate the ongoing review.

The Variation Agreement is attached for your authorisation of extension

**RECOMMENDATION:**

It is recommended that the Chief Executive of the Office of the Police and Crime Commissioner is authorised to execute the variation extension to the agreement to collaborate (under Section 22A of the Police Act 1996).

**OUTCOME/APPROVAL BY: CHIEF EXECUTIVE**

*The recommendations as outlined above are approved.*

A handwritten signature in black ink, consisting of a large, stylized initial 'S' followed by the letters 'er' and a period.

**Signature**

**Date 22 June 2020**

## **DETAIL OF THE SUBMISSION**

### **1. OBJECTIVE:**

To extend the current Joint Information Management Department Section 22a Collaboration Agreement by way of a Variation Agreement for a period of up to 12 months to 31<sup>st</sup> July 2021, whilst the departmental review continues.

### **2. BACKGROUND:**

2.1 The current Joint Information Management Department Section 22a Collaboration Agreement is in operation under a variation agreement with an extension expiring on 31<sup>st</sup> July 2020.

2.2 The extension to the current agreement was initiated pending the review of the Joint Information Management Department, roles and reporting lines.

2.3 This review is still underway and has been impacted by COVID-19 in respect of resources and diversion of priorities.

### **3. AREAS FOR CONSIDERATION:**

3.1 A review will be performed later this year and will cover governance, policies, processes and procedures, structure and resources. Any changes will align to PCCs' objectives and Chief Constables' priorities including Op Uplift, and ensuring the required resources are in place to support the uplift in Police Officer numbers going forward.

### **4. OTHER OPTIONS CONSIDERED:**

4.1 Consideration has been given to any changes to the functions and structures and at this time there are no other known fundamental changes to report on.

### **5. STRATEGIC AIMS/OBJECTIVE SUPPORTED:**

5.1 The strategic aims to provide a modern, effective, efficient and innovative service with good stewardship of tax-payers money continue to be supported.

### **6. FINANCIAL AND OTHER RESOURCE IMPLICATIONS:**

6.1 There are no known financial implications as this is a continuation of the current agreement and previous funding /cost share arrangements.

### **7. OTHER IMPLICATIONS AND RISKS:**

7.1 There are no known implications and risks

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	YES
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	NO
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES

**APPROVAL TO SUBMIT TO THE DECISION-MAKER** (this approval is required only for submissions to the PCC).

**Chief Executive**

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.



**Signature:**

**Date 22 June 2020**

**Chief Finance Officer (Section 151 Officer)**

I certify that:

- a) there are no financial consequences as a result of this decision,  
OR
- b) the costs identified in this report can be met from existing revenue or capital budgets,  
OR
- c) the costs identified in this report can be financed from reserves  
AND
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

**Signature:**



**Date 22 June 2020**

**PUBLIC ACCESS TO INFORMATION:** *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*





**POLICE**  
 NORFOLK & SUFFOLK  
*working together for you*



**RENEWAL OF EXISTING COLLABORATION AGREEMENT**

THIS AGREEMENT is made on **1st August 2020**

BETWEEN:

- (1) The Chief Constable of the Suffolk Constabulary, Martlesham Heath, Ipswich, Suffolk IP5 3QS
- (2) The Chief Constable of the Norfolk Constabulary, Jubilee House, Falconers Chase, Wymondham, Norfolk NR18 0WW.
- (3) The Police and Crime Commissioner for Suffolk, Martlesham Heath, Ipswich, Suffolk IP5 3QS
- (4) The Police and Crime Commissioner for Norfolk, Jubilee House, Falconers Chase, Wymondham, Norfolk NR18 0WW.

Referred to as the **'the Parties'**

The Parties entered into a collaboration agreement for the provision of the following joint function for the Norfolk and Suffolk Constabularies:


**Joint Information Management Department**

IT IS AGREED as follows:

The aforementioned agreement and the terms therein will be renewed until **31st July 2021**.

Signed by the Parties

Police Force	Chief Constable	Signature	Date
Norfolk Constabulary	Simon Bailey		
Suffolk Constabulary	Stephen Jupp		

Office of the Police & Crime Commissioner	Chief Executive	Signature	Date
Norfolk	Mark Stokes		22/06/2020
Suffolk	Christopher Jackson		

